

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the meeting of South Walsham Parish Council on **Monday 6th June 2022** at 7.30pm to be held at South Walsham Village Hall

Anyone experiencing any coronavirus symptoms, awaiting test results, self-isolating or with a positive test result should not attend the meeting.

Aileen Beck

Aileen Beck - Parish Clerk
29th May 2022

AGENDA

1. ATTENDANCE

To note those participating and to consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 9th April 2022.

4. COUNCILLOR VACANCY

4.1 To note the resignation of Cllr D Debbage and subsequent casual vacancy advertised by Broadland District Council on 24th May 2022.

4.2 To discuss the draft councillor person specification prepared for this vacancy.

5. PUBLIC PARTICIPATION & REPORTS

5.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas, if present.

5.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

6. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

To receive verbal report from the Clerk and Councillors for matters not otherwise appearing within this agenda

7. CORRESPONDENCE

Email	Norfolk County Council	Consultation period to 11 th July 2022 on 'The Norfolk County Council Local List for Validation of Planning Applications Consultation, Draft 2022'.	For consideration
Email	Norfolk Community Health and Care Trust	New NHS research campaign into quitting smoking – call 0207 882 8231 or email vapeline@gmul.ac.uk for details	For information

Email	Norfolk Constabulary	Crime data no longer included within newsletters: accessible at www.police.uk/your-area/norfolk-constabulary . Engagement survey: https://www.smartsurvey.co.uk/s/LK2S0T	For information
Email	Norfolk County Council	Bus Service Improvement Plan consultation open until 5 th July https://norfolk.citizenspace.com/consultation/bsip/	For information
Email	Broads Authority	Consultation on draft Broads Plan 2022-27 see https://www.broads-authority.gov.uk/about-us/how-we-work/transparency/consultations	For information

8. FINANCIAL & ADMINISTRATION MATTERS

- 8.1 To agree and authorise payments as per circulated schedule.
- 8.2 To receive bank reconciliation as at 29th May 2022.
- 8.3 To note VAT refund of £1,265.55 received from HM Revenue & Customs.
- 8.4 To discuss updated insurance replacement values within the Asset Register.
- 8.5 To receive internal audit report and agree Annual Governance and Accountability Return, if available.
- 8.6 To approve Financial Regulations and Standing Orders and note Data Audit Review carried out by Clerk.

9. PLANNING

- 9.1 To consider planning application 20220337: removal of hedge and erection of fence at Holgate, 10 Church Close, South Walsham NR13 6DW.
- 9.2 To consider planning application 20220830: proposed two storey extension and associated works at Harefen Farm, 7 Hare Fen Lane, South Walsham NR13 6DG.

10. CEMETERY AND CHURCHYARD

- 10.1 To receive an update on work carried out at the cemetery plus future plans – Cllrs Steward/Crook
- 10.2 To receive a report of the first meeting of The Friends of the Churchyard – Cllrs Steward/Miller/Crook
- 10.3 To receive confirmation that work due to commence shortly on the Smith tomb in the churchyard.
- 10.4 To discuss proposal to purchase land alongside the cemetery.

11. TREE WORK

To receive an update – Clerk.

12. PLAYGROUND

To agree the cost of the annual inspection at £120 plus VAT.

13. PARKING IN ST MARY'S CLOSE

To receive the response from Clarion Housing – Clerk.

14. SCHOOL ROAD FENCE AND HEDGE

To receive an update – Cllr Crook/Clerk.

15. TIMING OF SLIPWAY KEY BALLOT

To discuss changing the month of the key ballot for 2023 onwards.

16. VILLAGE HALL

To discuss the relationship between the Village Hall and the Parish Council – Cllr Crook.

17. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled Council meeting: 4th July 2022; Village Walk for Council members 16th June 2022.
Deadline for items for the next agenda: with the Clerk by 5pm Friday 24th June 2022