**SOUTH WALSHAM PARISH COUNCIL MEETING**

**Minutes of Meeting 4th March 2024**

**South Walsham Village Hall**

1. **ATTENDANCE**

Present: Peter Crook (Chair), Clive Grant, Suzanne Grant, Paul Randell & Malcolm Steward, Amanda Miller Tricia Graysmark (Clerk)

10 members of the public

## DECLARATIONS OF INTEREST AND DISPENSATIONS

Malcolm Steward – Member of The Ship Inn committee

Peter Crook – Interest in The Ship Inn committee

## MINUTES OF PREVIOUS MEETINGS

* 1. The minutes of the Parish Council Meeting held on 4th February 2024 confirmed as a true record by Council and signed by the Chair.

## PUBLIC FORUM

a. County Councillor Fran Whymark reported:

i) There will be an increase in Council Tax. On average it will be a total of 4.99% however, 2% of that will be ringfenced for local social care facilities with the remaining 2% going to Norfolk County Council.

ii) DIY waste in small household amounts is now being accepted at recycling centres.

iii) A review is being undertaken of the usage of Postwick Park & Ride with the potential it will close

iv) A47 safety improvement works will be going to Court of Appeals.

b. No issues raised by members of the public about agenda items.

## MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE VERBAL UPDATES

* 1. Parish councillor – Cllr Crook – No update to report.
	2. Churchyard update – Cllr C Grant reported Simon’s Landscaping increased their previous quotation and so has sourced NR11 Groundworks. Quotation received gives a saving of £2,000. Work due to start 8th April 2024.
	3. Verge/Boundary at Pilson Green pond –No further update from Norfolk County Council
	4. Oakfield Drive replacement oaks planted. South Walsham Parish has come within the top 10 of Norfolk 1 million Tree Planting project. 6,044 new trees planted within the Parish.
	5. Seat at village green. Andrew & David Dewing will fund the new seat. Specification has been improved.
	6. Trees on Village Green – further attempts being made to contact Miss Frere. Agreed to seek legal advice if contact is not successful. There are no safety issues but the trees are restricting light to neighbouring houses.
	7. Additional grit bin. Norfolk County Council had confirmed there is no money available for additional bins.
	8. Signatories. Work being undertaken to update and streamline all banking and financial reporting.

## CORRESPONDENCE

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| --- | --- | --- |
| Tony Hubbard | Email: 15.02.24. Ploughing of public footpath from School Road to Wymers Lane.  |  |
| Aron Whiles | Email: 18.02.24. Ploughing of public footpath from School Road to Wymers Lane. |  |
| Steve & Lisa Scarlett | Trees. Oak trees at rear of village green |  |

The Bier Way has now been reinstated following ploughing, but is very muddy due to the heavy rain, and the north end still needs levelling. Cllr Steward to thank Mr Crane and ask if it is possible to cultivate the field in future without ploughing the footpath.

## PLANNING

1. Planning

Application number BA/2023/0453/FUL – Land North of Marsh Road, South Walsham.

## FINANCIAL & ADMINISTRATIVE MATTERS

Full financial report will be given at next meeting.

## 9. THE SHIP

Cllr Steward reported a village store was being considered as part of the public house.

##  POLICIES

* 1. To agree Bio-diversity Policy – Agreed. Resolved
	2. To agree Health & Safety Policy – Agreed. Resolved. Risk Management Policy – Agreed. Resolved. Web Accessibility – Agreed. Resolved.

## VILLAGE ISSUES

* 1. To discuss village Emergency Plan – Cllr Steward reported there is an Emergency Plan which will be updated but will take a little time and item will be brought forward to June 2024 meeting. Fran Wymark reported not all Parishes have plan’s but it is recommended by Broadland District Council.
	2. To discuss hedge cutting. Norfolk County Council to provide a work order for 2024 for cutting of School Road footpath hedge.
	3. Update on Highways Issues:
		1. Fleet Lane Flooding – Mundy Ellis reported Norfolk County Council have finally accepted they need to investigate the problems and will undertake a CCTV survey in the next 7 days.
		2. Flooding at the Post Office. Norfolk County Council had informed Parish they had cleared the problem but since still flooding. Item will be followed up with NCC.
		3. Marsh Road ditch drain being unblocked by John Debbage
		4. It was reported garden waste had been placed in School Road ditch. This is a fly-tipping issue. Cllr C Grant to discuss with resident.
		5. Pot holes in Green Lane passing points. Resolved
		6. Slipway Key Ballot. No ballot needed this year. Some work to be done in terms of invoicing.
		7. Village Hall update – Cllr C Grant reported on insurance work. Cllr Crook informed there is some money due from Parish Council to Village Hall.

## 12  ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting:   Monday 8th April 2024 at 7.30pm

The Council RESOLVED that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following item due to its confidential nature.      a   Cemetery access – on-going.