# NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the South Walsham Parish Council Meeting at South Walsham

Village Hall, School Road, South Walsham on **Monday 4th March 2024 at 7.30pm**

Tricia Graysmark Parish Clerk

28th February 2024

# AGENDA

## ATTENDANCE

To inform those present of new Clerk

To note those present and consider apologies for absence

## DECLARATIONS OF INTEREST AND DISPENSATIONS

* 1. To consider the process for dispensations – either via the Clerk or by Full Council
  2. To consider any dispensations

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

Other Registerable Interests and non-Registerable interests must be disclosed in accordance with the Code of Conduct. In these instances, members may speak on the matter only if members of the public are also allowed to speak but must not take part in any discussion or vote and only remain in the room if a dispensation has been granted.

## MINUTES OF PREVIOUS MEETINGS

* 1. To confirm the accuracy of the minutes of the Parish Council Meeting held on Monday 5th February 2024.

## PUBLIC FORUM

* 1. To receive reports from County Councillor - Fran Whymark, District Councillors Nigel Brennan and Paul Newstead, if present.

## MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE VERBAL UPDATES

* 1. Parish councillor vacancy update – Cllr Crook.
  2. Churchyard update on timescales and availability to bring forward – Cllr C Grant.
  3. Verge/Boundary at Pilson Green pond – Cllr Crook/Clerk. Awaiting reply from NCC
  4. Replacement oaks to be planted by Oakfield Drive. - Resolved
  5. Seat at the Village Green update from meeting with Mr A Dewing – Cllr Steward.
  6. Trees on Village Green update – Cllr Steward. Ongoing
  7. Additional grit bin – Clerk. NCC have informed there is no budget for additional bins
  8. Signatories. Have they contacted Lloyds for cards or card readers? - Resolved

## CORRESPONDENCE

|  |  |  |
| --- | --- | --- |
| Tony Hubbard | Email: 15.02.24. Ploughing of public footpath from School Road to Wymers Lane. |  |
| Aron Whiles | Email: 18.02.24. Ploughing of public footpath from School Road to Wymers Lane. |  |
| Steve & Lisa Scarlett | Trees. Oak trees at rear of village green |  |

## PLANNING

1. Application Approved: BA/2023/0453/FUL. Land North of Marsh Road, South Walsham. Applicant Mr Luke and Mrs Laura Davey.

## FINANCIAL & ADMINISTRATIVE MATTERS

Item to bring forward to April 2024 meeting

## THE SHIP

To receive an update on the Save The Ship campaign and the management of the grant funds received from Locality.

## Policies

* 1. To agree Bio-diversity Policy
  2. To review Health & Safety Policy, Risk Management Scheme and Web Accessibility Statement. Copies attached for review

## VILLAGE ISSUES

1. To discuss village Emergency Plan – Cllr Steward.
2. To discuss hedge cutting between field and pond
3. To receive updates on Highways matters reported and discuss any additional concerns
   1. Fleet Lane Flooding – pipe under road suspected
   2. Flooding at Post Office
   3. Marsh Road pothole (by Tiled Cottage)
   4. Marsh Road ditch drain being unblocked by John Debbage
   5. Pot holes in Green Lane passing points
   6. Drain from School Road layby to pond needs cleaning
4. Slipway Key Ballot and plans for 2024 season – Cllr Crook
5. Village Hall Update – Cllr C Grant

## ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: Monday 8th April 2024 at 7.30pm

The Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following item due to its confidential nature:

* Cemetery Access