# NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the South Walsham Parish Council Meeting at South Walsham

Village Hall, School Road, South Walsham on **Monday 4th December 2023 at 7.30pm**

Aileen Beck

Aileen Beck Parish Clerk

29th November 2023

# AGENDA

## ATTENDANCE

To note those present and consider apologies for absence.

## DECLARATIONS OF INTEREST AND DISPENSATIONS

* 1. To consider the process for dispensations – either via the Clerk or by Full Council.
  2. To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects your wellbeing or financial position, that of your family or close friends or that of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

## MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 6th November 2023.

## PUBLIC FORUM

* 1. To receive reports from County Councillor - Fran Whymark, District Councillors Nigel Brennan and Paul Newstead, if present.
  2. To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

## MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

* 1. Parish councillor vacancy.
  2. Churchyard path quotes.
  3. Installation of posts along verge of Pilson Green pond.
  4. Replacement oaks to be planted by Oakfield Drive.
  5. Overgrown ivy at the staithe.
  6. Dog fouling notices.
  7. Kings Arms update.
  8. Youth Club.
  9. Seat at the Village Green
  10. Churchyard update.
  11. Trees.

## CORRESPONDENCE

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| Winter Pressures grant | Funding of up to £1,500 per group and for projects that clearly outline how they will support individuals and families during the colder months. [Winter Pressures Grant – Broadland and South Norfolk (southnorfolkandbroadland.gov.uk)](https://www.southnorfolkandbroadland.gov.uk/communities/winter-pressures-grant/1) | For information |
| Harrold’s Charity | Grants available for young people aged less than 25, resident in South Walsham who require financial assistance with apprenticeships or further education. Deadline 29th January - see council noticeboards and/or website for more details. | For information |
| Bus Service Review | Bus services to be reviewed [Our Bus | our-hire (ourhire.co.uk)](https://www.ourhire.co.uk/our-bus) new draft timetables likely to be shared in January ready for new contracts from April 2024. | For information |
| Pride in Place grant | Grant to improve community cohesion and engagement to understand local needs to develop appropriate community facilities and support community led built and green infrastructure development. <https://www.southnorfolkandbroadland.gov.uk/communities/pride-place-community-grant-scheme> | For information |
| Clean Up & Bloom grant | Funds of £300 per parish are available and can be used to purchase plants for your community, arrange litter picking events throughout the year or anything to help your parish and residents Clean Up & Bloom. | For information |

## PLANNING

1. To consider planning application 2023/3523 full planning permission for change of use of land to residential and provision of new dwelling by way of the completion of an approved commercial building currently under construction (20181628) with minor alterations at The Stables, Ranworth Road, South Walsham, Norfolk NR13 6DH.
2. To consider the amended plans for planning application 20200822 re demolition of existing bungalow, sub division of curtilage and erection of two dwelling at 8 The Street, South Walsham NR13 6AH.

## FINANCIAL & ADMINISTRATIVE MATTERS

* 1. To note the receipts and agree and authorise payments as per circulated schedule.
  2. To receive bank reconciliation statement as at 29th November 2023.
  3. To note receipt of £9,429 from Locality to held on behalf of Save The Ship Inn (South Walsham) Community Benefit Society Limited pending instructions regarding payment into their new bank account .
  4. To authorise expenditure of £25 on flowers for the Hewitt graves from the account set up for that purpose.

## BUDGET & PRECEPT

To consider the revised budget for 2024/2025 and the resulting precept request.

## VILLAGE ISSUES

1. To discuss correspondence from South Walsham WI regarding maintenance of their bench at Pilson Green pond.
2. To discuss location of the SAM2 sign on Chameryhall Lane, revision of the existing Memorandum of Agreement and agree the cost of 2 additional brackets at a cost of £104 plus VAT with postage of £7.50 plus VAT.
3. To discuss progress on Highways matters.
4. To discuss possible footpath between Panxworth and South Walsham as raised by Woodbastwick Parish Council.

## BIODIVERSITY

To consider the guidance issued by the National Association of Local Council’s regarding biodiversity and agree future actions.

## ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: Monday 8th January 2024 at 7.30pm

Deadline for requests for inclusion on the next agenda to reach the clerk: Thursday 28th December 2023 5pm

The Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature:

## CEMETERY

To discuss access to the cemetery.

## EMPLOYMENT MATTERS

To note matters raised by the Clerk.