**NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING**

You are hereby invited to attend the South Walsham Parish Council Meeting at South Walsham

Village Hall, School Road, South Walsham on **Monday 4th September 2023 at 7.30pm**

Aileen Beck

Aileen Beck Parish Clerk

30th August 2023

# AGENDA

1. **ATTENDANCE**

To note those present and consider apologies for absence.

1. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
   1. To consider the process for dispensations – either via the Clerk or by Full Council.
   2. To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* Your wellbeing or financial position.
* That of your family or close friends.
* That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

1. **MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 3rd July 2023.

1. **PUBLIC FORUM**
   1. To receive reports from County Councillor - Fran Whymark, District Councillors Nigel Brennan and Paul Newstead, if present.
   2. To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.
2. **MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**
   1. Greater
3. **CORRESPONDENCE**

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| Bruno Peek | Pagentmaster D-Day 80th anniversary guide | For information |
| Broadland District Council | Mindful Town and Villages project – free mental health training [Mindful Towns and Villages – Broadland and South Norfolk (southnorfolkandbroadland.gov.uk)](https://www.southnorfolkandbroadland.gov.uk/communities/mindful-towns-villages/3) 01603 430611 | For information |
| Norfolk Association of Local Councils | Autumn conference and AGM 4th October 2023 for Clerks and Councillors. £25 per person | For information |
| Harrold’s Charity | Deadline of 25th September to apply for grants for young people under 25 years of age for financial assistance with apprenticeships or further education. | For information  [paulinejames@aol.com](mailto:paulinejames@aol.com) |
| Broadland District Council | Public Spaces Protection Order – Vehicle related anti-social behaviour | For discussion |
| Broadland District Council | Town and Parish Summit at The Horizon Centre, NR7 0WF on November 4th from 9:30am – 12:30pm for Clerks and Chairperson/Councillor | For information |

1. **PLANNING**

To ratify emailed comments regarding planning application 2023/1816 for Fairhavens View, 27A the Street, South Walsham NR13 6DQ re installation of 10 solar photovoltaics on east and west slopes of annexe

1. **ADMINISTRATIVE MATTERS**
   1. To consider carrying out a skills audit as per the co-option policy in readiness for advertising the vacancy for one parish councillor for the village
   2. To consider dates for a whole council training
   3. To consider re-arranging the village walk

1. **FINANCIAL MATTERS**
   1. To consider the request to sponsor a flower arrangement at St Mary’s Flower Festival to be held over the weekend of 16th and 17th September
   2. To agree and authorise payments as per circulated schedule
   3. To receive bank reconciliation statement as at 30th August 2023
   4. Update on online banking application

1. **THE SHIP**
   1. Confirmation that The Ship has been registered as an Asset of Community Value for 5 years until 13th August 2028.
   2. Update from the Save the Ship team including a request to hold funds within the Parish Council account on its behalf
2. **VILLAGE HALL**
   1. To receive any update on the mast application
   2. Grass cutting in play area and other issues raised during recent inspections
3. **CEMETERY AND CHURCHYARD**
   1. To receive a report from the churchyard working party on 12th August 2023
   2. To receive the specification of the proposed new churchyard path and an update of progress
   3. To discuss the lime trees at the rear of the churchyard
   4. To receive the letter sent by the South Walsham and District Bowls Club
   5. To receive an update on the cemetery entrance enquiry sent to Broadland District Council
   6. Review of procedures following the recent burial at the cemetery
   7. Hedges at the cemetery
4. **VILLAGE ISSUES**
   1. Issues raised during visit by Jerome Mayhew MP on 30th August 2023
   2. Speeding along Chamery Hall Lane
   3. School Road, including overgrown verge, tree safety, delegated hedge cutting arrangement
   4. Coronation plaques installed around the village
   5. Pilson Green pond – installation of posts on verge and bus shelter maintenance
   6. Kingfisher Lane carpark:
      1. update of discussions with Broadland District Council
      2. damaged bin
      3. new sign to replace existing one to village
   7. Work carried out at Kidman’s Corner pond and the Community Woodland
   8. Replacement seat at Village Green
   9. Oakfield Drive – planting of new oaks to replace the two recently felled
   10. Potholes around the village
   11. Complaints about noise at Wymer’s Lane building site
5. **ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next Meeting: 2nd October 2023

The Council may RESOLVE that in accordance with the Public Bodies (admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following item due to its confidential nature.

1. **CLERK’S APPRAISAL**

Feedback from consultation