

## **NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING**

You are hereby invited to attend the meeting of South Walsham Parish Council on **Monday 19<sup>th</sup> December 2022** at 7.30pm at South Walsham Village Hall, School Road NR13 6DZ

*Aileen Beck*

Aileen Beck - Parish Clerk

14<sup>th</sup> December 2022

### **AGENDA**

#### **1. ATTENDANCE**

To note those participating and to consider apologies for absence.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

#### **3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 7<sup>th</sup> November 2022.

#### **4. PUBLIC PARTICIPATION & REPORTS**

4.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas, if present.

4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

#### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES ONLY**

To receive brief verbal reports from the Clerk and Councillors for matters not otherwise appearing within this agenda, to include:

5.1 Defibrillator at Pilson Green pond – Cllr Steward

5.2 Proposed Highways works at former Kings Arms - Clerk

#### **6. CORRESPONDENCE**

Email	Broadland District Council	Elections Act 2022 update	For information
Email	Norfolk Association of Local Councils	Update of services provided to member councils	For information
Email	Broadland District Council	Revised Parliamentary boundaries	For information
Email	Broads Authority	Broads Plan 2022-2027 <a href="https://www.broads-authority.gov.uk/about-us/how-we-work/strategy/broads-plan-2022/_nocache">https://www.broads-authority.gov.uk/about-us/how-we-work/strategy/broads-plan-2022/_nocache</a>	For information
Email	Village Hall trustee	Bonfire night events	For information

#### **7. FINANCIAL & ADMINISTRATION MATTERS**

7.1 To agree and authorise payments as per circulated schedule.

- 7.2 To receive bank reconciliation and budget monitoring statement as at 13<sup>th</sup> December 2022.
- 7.3 To agree the cost of the posy for the Hewitt grave at £20 and the subsequent transfer from that designated account into the treasurer's account.
- 7.4 To complete Internet Banking forms for Council's accounts and sign revised Standing Order arrangements.
- 7.5 To consider moving the next Council meeting from 9<sup>th</sup> January 2023 to 16<sup>th</sup> January 2023
- 7.6 To discuss timing of the Clerk's appraisal in view of the forthcoming elections in May 2023.

**8. BUDGET**

To consider and agree the budget for 2023/2024.

**9. PRECEPT**

To agree precept figure to be submitted to Broadland District Council.

**10. PLANNING**

- 10.1 To consider planning application 20221793: Erection of new boundary wall to replace hedge and erection of greenhouse at The Lodge, 48 Panxworth Road, South Walsham NR13 6DX.
- 10.2 To consider planning application BA/2022/0475/CLUED: Lawful Development Certificate for 10 years use of a building as a dwellinghouse within Class C3 at Broad View, Fleet Lane, South Walsham.
- 10.3 To consider planning application BA/2022/0476/COND: Replace approved elevation and floor plans allowing amendments to proposed balustrade, terrace glazing and rainwater goods, variation of condition 2 of permission BA/2022/0225/HOUSEH at Bondons, 10 Fleet Lane, South Walsham.

**11. PLAYGROUND**

To receive update on the Orbit merry-go-round and new fencing.

**12. SCHOOL ROAD HEDGE AND FOOTPATH CUTTING ARRANGEMENTS WITH NORFOLK COUNTY COUNCIL**

To agree the proposal and way forward.

**13. CEMETERY AND CHURCHYARD**

- 13.1 To receive Village Hall response to proposed changes to access to the cemetery.
- 13.2 To receive an update on planning investigations.
- 13.3 To discuss proposed changes to cemetery rules and regulations.
- 13.4 To agree the £30 cost to repair the damaged light in the churchyard.
- 13.5 To discuss the paths within the churchyard – Cllr Crook

**14. TREES**

To revisit the tree work required within the village, including reference to the report from Target Trees dated 19<sup>th</sup> June 2022 and the oak tree on the Village Green.

**15. VILLAGE GREEN**

To continue discussions from last month, including access to the village green.

**16. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next scheduled Council meeting: January 2023 – date to be confirmed. Deadline for the next agenda: likely to be 6<sup>th</sup> January 2023 – if in doubt please contact the clerk.