

## **SOUTH WALSHAM PARISH COUNCIL MEETING**

Held on **Monday 5<sup>th</sup> September 2022** at South Walsham Village Hall at 7.30pm

### **1. ATTENDANCE**

Present: Peter Crook (Chair), John Debbage, Malcolm Dennis, Suzanne Grant (from item 3), Amanda Miller.

Apologies: Malcolm Steward

Clerk: Aileen Beck 22 members of the public plus District Councillor Nigel Brennan

Vote of thanks given to Roger Jones for his long service as a Councillor.

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None.

### **3. CO-OPTION OF ONE COUNCILLOR**

Suzanne Grant co-opted to fill the vacancy. Declaration of Acceptance of Office duly signed.

### **4. COUNCILLOR VACANCY**

The casual vacancy has been advertised with a closing date of 8<sup>th</sup> September 2022.

### **5. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council Meetings held on 4<sup>th</sup> July and 1<sup>st</sup> September confirmed as a true record by Council and signed by the Chair.

### **6. PUBLIC PARTICIPATION & REPORTS**

6.1 District Councillor Nigel Brennan:

Horizon building purchased from reserves at no cost to residents. Proceeds of sale from existing 2 buildings to be used to top up reserves.

Food waste recycling to be introduced mid October 2022.

Council tax freeze from Broadland District Council for 2023/24.

6.2 Public participation deferred to item 14.

### **7. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES ONLY**

Matters requiring Clerk's attention: bench at the staithe; transfer of Village Green dependent upon contact from owner's solicitors; quotes for work highlighted by tree inspection; Burlingham Road corner to be considered at next meeting.

Noticeboard at Village Green to be returned this week to enable refurbishment of the one by Pilson Green pond. 2 planters ready for installation.

### **8. CORRESPONDENCE**

Email	Cllr Whymark	Road Safety Community Fund	Noted
Email	Broadland District Council	Taximeter Tariff (Table of Fares) Consultation open <a href="http://www.southnorfolkandbroadland.gov.uk/policies/taxi-private-hire">www.southnorfolkandbroadland.gov.uk/policies/taxi-private-hire</a>	Noted
Email	Norfolk Association of Local Councils	Information about help with the cost of living	Noted
Email	Richard Harrold's Charity	Grants from the charity will be decided on 20 <sup>th</sup> September for financial assistance with apprenticeships or further education for young people under 25 years of age.	Noted. Also on website.

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Email	Norfolk County Council	Road closure by Hugh Crane entrance on South Walsham Rd/Acle Road from 21 <sup>st</sup> September for 3 days.	Noted.
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## 9. FINANCIAL & ADMINISTRATION MATTERS

9.1 Council RESOLVED to authorise the following payments:

	Net £	VAT £	Gross £
Salaries	791.39	0.00	791.39
URM – glass recycling collection costs	4.50	0.90	5.40
BDC - commercial waste at cemetery	206.45		206.45
Internal audit fee	120.00		120.00
SLCC - membership fee	134.00		134.00
Wicksteed playground inspection	120.00	24.00	144.00
Annette Hudson - artwork for playground sign	60.00		60.00
Office Depot International UK - stationery	61.19	8.39	69.58
PKF Littlejohn LLP - external audit fees	200.00	40.00	240.00
The Garden Guardian - grasscutting August	461.50	92.30	553.80
HP Instant Ink – 2 months	16.64	3.34	19.98
Slipway key deposit returns	150.00		150.00

9.2 Council RESOLVED to accept bank reconciliation and budget monitoring statement as at 31<sup>st</sup> August 2022.

	£
Bank a/c no 00621042 Current	4,060.89
Bank a/c no 01647010 Deposit	18,424.29
Bank ac/no 01460751 cemetery & c/yard	31,345.27
Bank a/c no 07455911 Deposit Hewitt	2,065.82
Cheques/cash in hand	<u>50.00</u>
	55,946.27

9.3 Council noted the external audit of the accounts for the year ended 31<sup>st</sup> March 2022 has been completed and the Notice of Conclusion of Audit to be published shortly.

## 10. PLANNING

- 10.1 Planning application BA/2022/0247/FUL: reconfiguration of moorings and replacement of 112m of quay heading at Bondon's Moorings, 10 Fleet Lane, South Walsham, Norwich – no comment.
- 10.2 Planning application 20221044: creation of yard space for machinery and associated kit storage and parking area at Fairhaven Garden Trust Gardens, School Road, South Walsham NR13 6DZ - no objection.
- 10.3 Planning application 20220972: roadside banner advert for PVC 2475mm wide x 1770mm high with a 200mm wooden frame support, standing 400mm off the ground at Fairhaven Garden Trust Gardens, School Road, South Walsham NR13 6DZ – no objection.
- 10.4 Planning application 20220912: amended plans submitted reducing scale of the proposal at The Woodlands, 6 Wymers Lane, South Walsham NR13 6EA – no comment.
- 10.5 Planning application 20221335: proposed new dwelling at 6 Hamilton Close, South Walsham, NR13 6DP – no objection.
- 10.6 Planning application 20221368: demolition of existing public house at The Kings Arms, 1 Panxworth Road, NR13 6DY – no objection.

## 11. HEDGE CUTTING SCHOOL ROAD

Cllrs Crook and Steward to meet with the Highways Engineer Justin Le-May on Thursday 8<sup>th</sup> September.  
Update next meeting. 30/2022

South Walsham Parish Council, 3 Broadacres, South Walsham NR13 6EJ  
Clerk: Miss Aileen Beck Telephone: 01603 270392 Email: southwclerk@outlook.com

**12. SLIPWAY, TOILETS AND CAR PARK**

RESOLVED: if Clerk receives more emails from the member of public in relation to the above, Cllr Crook to talk to the owners of the moorings.

**13. CEMETERY AND CHURCHYARD**

13.1 Council noted that Cllr Jones has donated two loads of soil which has been spread in the hollows within the cemetery. Grass seed to be planted. AGREED: £50 cost of aluminium noticeboard to display rules and regulations.

13.2 Two memorials within the churchyard re-fixed by Cllrs Crook and Steward.

13.3 Report from Friends of the Cemetery on achieving safe access suggests 3 options. Clerk to contact the trustees of the Village Hall to enquire about limited access for funeral vehicles along the existing track so pallbearers can enter the cemetery via the existing bridge along the boundary.

13.4 Clerk to prepare report on groundwater regulations for October meeting.

**14. REQUEST FOR SUPPORT FROM THE PARISH COUNCIL**

Public participation session offered for this item, lively discussion followed. RESOLVED:

14.1 Fairhaven Pre-School to receive £500 towards capital expenditure projects. Trustees to contact Cllr Crook direct with details of proposed purchases.

14.2 Request from 1<sup>st</sup> South Walsham Brownies for help with rent to be considered as and when meeting venue and day decided and rental costs known.

**15. PLAYGROUND**

Annual Inspection Report from Wicksteed received. A number of small recommendations being progressed by Malcolm Steward. New basket swing on order.

**16. VILLAGE GREEN**

In view of the drought, the Village Hall have asked that the payment for August's grass cutting be stopped. Thanks given to Paul Randell for his work on the bus shelter refurbishment during August.

**17. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next scheduled Council meeting: 3<sup>rd</sup> October 2022. Deadline for the next agenda: Friday 23<sup>rd</sup> September 2022.

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