

## **NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING**

You are hereby invited to attend the meeting of South Walsham Parish Council on **Monday 7<sup>th</sup> November 2022** at 7.30pm at South Walsham Village Hall, School Road NR13 6DZ

*Aileen Beck*

Aileen Beck - Parish Clerk

2<sup>nd</sup> November 2022

### **AGENDA**

#### **1. ATTENDANCE**

To note those participating and to consider apologies for absence.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

#### **3. CO-OPTION OF ONE COUNCILLOR**

To consider any applications to fill the current vacancy via the co-option process.

#### **4. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 3<sup>rd</sup> October 2022.

#### **5. PUBLIC PARTICIPATION & REPORTS**

5.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas, if present.

5.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

#### **6. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES ONLY**

To receive brief verbal reports from the Clerk and Councillors for matters not otherwise appearing within this agenda, to include:

6.1 Burlingham Wood update – Clerk

6.2 Quotes for tree work – Clerk

6.3 Churchyard lighting - Clerk

#### **7. CORRESPONDENCE**

Email	Broads Authority	Two documents out for consultation: (a) Local Plan Issues and Options (b) Design Guide. <a href="https://www.broads-authority.gov.uk/about-us/how-we-work/transparency/consultations">https://www.broads-authority.gov.uk/about-us/how-we-work/transparency/consultations</a>	For information
Email	Norfolk Association of Local Councils	Norfolk County Council Cost of Living Support <a href="http://www.norfolk.gov.uk/costofliving">www.norfolk.gov.uk/costofliving</a>	See SWPC website for more information

		Emergency help with food or fuel approach the Norfolk Assistance Scheme <a href="http://www.norfolk.gov.uk/NAS">www.norfolk.gov.uk/NAS</a> or call 0344 800 8020	
Email	Broadland District Council	Local Government Model Councillor Code of Conduct consultation in readiness for adoption prior to May 2023 elections <a href="https://www.local.gov.uk/publications/local-government-association-model-councillor-code-conduct-2020">https://www.local.gov.uk/publications/local-government-association-model-councillor-code-conduct-2020</a>	For discussion
Email	Norfolk County Council	Streetscene Inspector visit due 21 <sup>st</sup> November 2022 if work identified for their attention	Details to Clerk by 15 <sup>th</sup> November 2022
Email	Broadland District Council	Warm Spaces Grant	For information
Email	Norfolk County Council	Temporary Traffic Order Burlingham Road junction with Panxworth Road 2 <sup>nd</sup> to 8 <sup>th</sup> November for installation of electrical power cables	For information
Email	Broadland District Council	Rough Sleeper Count – 16 <sup>th</sup> November 2022	For information
Email	Norfolk County Council	Consultation on county council Council Tax and spending proposals <a href="http://www.norfolk.gov.uk/budget">www.norfolk.gov.uk/budget</a>	For information
Email	Transport East	Rural Mobility Survey – response from council required	For discussion

## 8. FINANCIAL & ADMINISTRATION MATTERS

- 8.1 To agree and authorise payments as per circulated schedule.
- 8.2 To receive bank reconciliation and budget monitoring statement as at 1<sup>st</sup> November 2022.
- 8.3 To consider and allocate Councillors areas of responsibility.
- 8.4 To discuss training needs of Councillors and the Officer and agree costs of appropriate courses.
- 8.5 To agree cost of approximately £35 for professional Anvil loppers for use within the village.

## 9. BUDGET

To consider the draft budget for 2023/2024.

## 10. PLANNING

- 10.1 To consider planning application 20221562: demolition of garage and erection of dwelling and garden room with screening wall at The Garage, The Street, South Walsham NR13 6EH.
- 10.2 To consider planning application 20221515: Proposed summer house/home office at the rear of the garden at The Barn House, 15 Broad Lane, South Walsham NR13 6EE.
- 10.3 To consider planning application 20221704: detach workshop in rear garden at Keston, 8 Panxworth Road, South Walsham, NR13 6DY.
- 10.4 To consider planning application 20221710: installation of 20 solar panels on the house annex roof using an in roof mounting at Fairhavens View, 27a The Street, South Walsham, NR13 6DQ.

## 11. PLAYGROUND

To receive update on maintenance of existing equipment.

## 12. SCHOOL ROAD HEDGE AND FOOTPATH CUTTING ARRANGEMENTS WITH NORFOLK COUNTY COUNCIL

To discuss the proposal together with health and safety and insurance implications.

## 13. PROPOSED HIGHWAY WORKS AT FORMER KINGS ARMS

To discuss the Norfolk County Council highway proposals in view of proposed residential development.

## 14. PARKING ALONG BURLINGHAM ROAD

To revisit the parking situation in view of the recent incident.

**15. CEMETERY**

To receive report from the Friends of the Cemetery, an update from the meeting with the Highways Engineer on 4<sup>th</sup> November and to discuss revision of the cemetery rules and fees.

**16. VILLAGE GREEN**

To discuss the effects of the recent hedge trimming, access and ownership of the Village Green.

**17. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next scheduled Council meeting: 5<sup>th</sup> December 2022. Deadline for the next agenda: Friday 25<sup>th</sup> November 2022.