

SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 4th July 2022** at South Walsham Village Hall at 7.30pm

1. ATTENDANCE

Present: Peter Crook, John Debbage, Malcolm Dennis, Roger Jones (Chair), Amanda Miller and Malcolm Steward.

County Councillor Fran Whymark & District Councillor Justine Thomas

Clerk: Aileen Beck 12 members of the public plus

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Jones – items 9.1 and 9.2

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 6th June 2022 confirmed as a true record by Council and signed by the Chair.

4. COUNCILLOR VACANCY

Application forms available from the Clerk and will be posted to the website too. Co-option procedure to be undertaken at next council meeting on 5th September 2022.

5. PUBLIC PARTICIPATION & REPORTS

5.1 Reports from District Councillor Justine Thomas: vacancies on the Broadland and South Norfolk Customer Panel <https://www.southnorfolkandbroadland.gov.uk/CustomerPanel>. The Horizon building at Broadland Business Park is to be purchased for use as its headquarters, future of Thorpe Lodge unknown at present.

Report from County Councillor Fran Whymark: From 1st July 2022 the current Clinical Commissioning Group (CCG) will be replaced by the Integrated Care System. This will enable greater working together of the NHS, local Councils, Adult Social Care and voluntary services. There will be local Health and Wellbeing Partnerships in each District and the Health and Wellbeing Board for Norfolk and Waveney will be replaced by an Integrated Care Partnership. Ultimately this should enable greater collaboration between services, which in turn will provide better services for residents. An example of where this is working well is the Swift Response Service. The Swifts are funded by the CCG (which will continue with the ICS) but provided through Adult Social Care. They help people 24/7 in their home, if there is a need for help but an ambulance is unnecessary. This could be someone having a fall or needing personal care at any hour of the day. The ICS will aim to develop more partnership working like this and improve services in our area.

5.2 Comments from members of the public:

Explanation of current and future planning applications. School Road likely to be closed within next couple of months for water works. More details to follow when available.

6. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

School Road footpath cut back by Cllrs Debbage and Crook. Record to be kept of time and any expenses. Footpaths almost impassable within the village.

Annual Governance and Accountability Return submitted to external auditor PKF Littlejohn LLP on 16th June 2022.

Playground – new signs being prepared at a cost of £98. New basket swing plans ongoing with school/Diocese/Village Hall.

Defibrillator at Pilson Green Pond – Clerk informed that the defibrillator was not made available by the Ambulance Service during a recent incident. Community Heartbeat Trust undertaking an investigation. This defibrillator and the one at The Ship are registered on the national database and marked as active.

Village Hall – following recent discussions it was confirmed that the 2021 accounts were with the auditor. Aim to promote a good working relationship between the Trustees and the Parish Council.

7. CORRESPONDENCE

Email	Tots2Teens	Summer holiday activities – call 01603 430525 or visit https://www.southnorfolkandbroadland.gov.uk/t2t	Noted
Email	Norfolk County Council	Road Closure 8 th July 2022 Panxworth Road from junction with Chameryhall Lane to Burlingham Road	Noted
Email	Broadland District Council	Street Cleansing Services	Noted
Email	National Highways	Dualling A47 between North Burlingham and Blofield	Noted
Email	Norfolk County Council	Parish Partnership Scheme 2023/2024 applications open until 9 th December 2022	Noted

8. FINANCIAL & ADMINISTRATION MATTERS

8.1 Council RESOLVED to authorise the following payments:

	Net £	VAT £	Gross £
Salaries (2 months)	1,582.78	0.00	1,582.78
Target Trees – tree condition report	166.67	3.33	200.00
The Garden Guardian – grounds maintenance costs (2 mnths)	923.00	184.60	1107.60
South Walsham Village Hall – grounds maintenance (2 mnths)	427.88	0.00	427.88
HP Instant Ink	8.32	1.67	9.99
Amazon - stationery	6.29	1.26	7.55
George Taylor - tree stump grinding	120.00	0.00	120.00
Compost for planters	30.00	0.00	30.00
URM – glass recycling costs	11.55	2.31	13.86

8.2 Council RESOLVED to accept bank reconciliation and budget monitoring statement as at 28th June 2022.

	£
Bank a/c no 00621042 Current	7,087.94
Bank a/c no 01647010 Deposit	18,424.29
Bank ac/no 01460751 cemetery & c/yard	32,207.64
Bank a/c no 07455911 Deposit Hewitt	<u>2,065.73</u>
	59,785.60

8.3 RESOLVED: Current insurance cover appears adequate.

8.4 One offer received for wood from recent tree work – sold for £26. Buyer to collect.

9. PLANNING

9.1 Planning application 20220912: (1) raising ridge height to form 1.5 storeys with front dormers and two gable roofs to the rear (2) single storey side extension with pitched roof (3) front porch (4) new driveway position with associated driveway at The Woodlands, 65 Wymers Lane, South Walsham NR13 6EA. RESOLVED: no objection.

9.2 Planning application BA/2022/0225/HOUSEH: single storey extension at ground floor level with partially covered roof terrace at first floor level to west elevation. Replace porch with extended hallway with balcony over at first floor level to south elevation. Replace first floor conservatory with solid construction and extend roof over former conservatory to east elevation. New K render (ground floor level) and composite cladding at Bondons, 10 Fleet Lane, South Walsham. RESOLVED: no objection.

10. SLIPWAY KEY BALLOT

No ballot required as demand does not exceed keys available. Fee of £25 payable to cover period to next ballot on 6th March 2023.

11. VILLAGE WALK

The notes from the village walk on 16th June 2022 were noted. Issues to consider include:

Boundary cemetery/playing field – clerk to check deeds and circulate 2020 agreement to confirm whether parish council or village hall trustees have maintenance responsibilities. Cllrs Debbage and Crook have both cut the weeds growing in the ditch.

Pilson Green pond – Willow trees to be trimmed and strimming to be carried out.

Thanks to Fairhaven for the plants in the new planters by the Kings Arms

Community Woodland – Fairhaven offered to cut the frontage between the pond and the road when undertaking the other work in the wood. Thanks offered and accepted.

12. HEDGE CUTTING SCHOOL ROAD

The Highways Engineer is agreeable to the council taking on maintenance of the hedge cutting on School Road. Clerk to investigate further.

13. TREE SURVEY AND WORK REQUIRED

Council RESOLVED to (1) accept the Tree Condition Survey from Target Trees (2) that Crown Tree Services be paid in full (3) the outstanding invoice for £72 from Ace of Spades should not be paid and (4) quotes should be sought for the recommended work from suitably qualified people/companies including Crown Tree Services and Fairhaven Garden Trust.

14. CEMETERY AND CHURCHYARD

Council received the Friends of the Churchyard and Cemetery June 2022 report:

14.1 Grass and Garden Guardian maintenance – sporadic cutting schedule, headstones not brushed last cut. Friends group cut the new grass.

14.2 Ditch between cemetery and playing field – see item 11

14.3 Cemetery rules – varied interpretation. AGREED to place a noticeboard on the railings for information. Cllrs Crook and Steward offered to make something suitable.

14.4 Entrance upgrade – splay information provided by the Highways Engineer is not obtainable without acquiring land from the Village Hall along to the bowling green. AGREED: temporary measure to trim back hedges on Kinder side of the entrance and Councillors to consider solution for the other side.

14.5 Groundwater survey/Environment Agency – Clerk to report at September meeting.

14.6 proposed upcoming work – more grave levelling to take place. Soil required – rather than purchasing at £80 per bag, Cllr Jones offered to donate. Consider raising canopy on oak trees if planting to be undertaken underneath.

14.7 First Churchyard working group on 18th June 2022 – general tidy and clearance of the churchyard and wall, graves strimmed and weeded, wildlife areas tidied. Two graves adjusted by the Parochial Church Council.

14.8 Cost of stump grinding AGREED at £120.

14.9 Tomb repair and re-fixing of headstones previously laid-down – Cllr Crook to place notices on both graves and churchyard gate. Clerk to obtain quotes from Abbey Memorials for consideration.

15. DELEGATION ARRANGEMENTS UNTIL SEPTEMBER MEETING

Council RESOLVED that for urgent matters arising prior to the next meeting such decisions would be delegated to the clerk, in consultation with Councillors.

16. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled Council meeting: 5th September 2022. Deadline for the next agenda: Friday 26th August 2022.
Agenda items: access to cemetery; Village Green grasscutting, Churchyard and Cemetery report.

Meeting closed 8.55pm

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