

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the meeting of South Walsham Parish Council on **Monday 4th July 2022** at 7.30pm to be held at South Walsham Village Hall, School Road NR13 6DZ

Aileen Beck

Aileen Beck - Parish Clerk

29th June 2022

AGENDA

1. ATTENDANCE

To note those participating and to consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 6th June 2022.

4. COUNCILLOR VACANCY

To note that council invites applications to fill the councillor vacancy at its meeting on 5th September 2022.

5. PUBLIC PARTICIPATION & REPORTS

5.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas, if present.

5.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

6. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

To receive verbal report from the Clerk and Councillors for matters not otherwise appearing within this agenda, to include footpaths, basket swing at the playground and Burlingham Country Park.

7. CORRESPONDENCE

Email	Tots2Teens	Summer holiday activities – call 01603 430525 or visit https://www.southnorfolkandbroadland.gov.uk/t2t	For information
Email	Norfolk County Council	Road Closure 8 th July 2022 Panxworth Road from junction with Chameryhall Lane to Burlingham Road	For information
Email	Broadland District Council	Street Cleansing Services	For information
Email	National Highways	Dualling A47 between North Burlingham and Blofield	For information
Email	Norfolk County Council	Parish Partnership Scheme 2023/2024 applications open until 9 th December 2022	For information

8. FINANCIAL & ADMINISTRATION MATTERS

- 8.1 To agree and authorise payments as per circulated schedule.
- 8.2 To receive bank reconciliation and budget monitoring statement as at 28th June 2022.
- 8.3 To receive update re Asset Register.
- 8.4 To agree sale of wood from recent tree work.

9. PLANNING

- 9.1 To consider planning application 20220912: (1) raising ridge height to form 1.5 storeys with front dormers and two gable roofs to the rear (2) single storey side extension with pitched roof (3) front porch (4) new driveway position with associated driveway at The Woodlands, 65 Wymers Lane, South Walsham NR13 6EA.
- 9.2 To consider planning application BA/2022/0225/HOUSEH: single storey extension at ground floor level with partially covered roof terrace at first floor level to west elevation. Replace porch with extended hallway with balcony over at first floor level to south elevation. Replace first floor conservatory with solid construction and extend roof over former conservatory to east elevation. New K render (ground floor level) and composite cladding at Bondons, 10 Fleet Lane, South Walsham.

10. SLIPWAY KEY BALLOT

To allocate slipway keys available to persons not resident in South Walsham – such keys to be available until the next ballot to take place on 6th March 2023.

11. VILLAGE WALK

To consider notes from the Village Walk held 16th June 2022 and to agree any necessary action.

12. HEDGE CUTTING SCHOOL ROAD

To discuss the proposal from the Highways Engineer regarding Council taking on maintenance of the hedge cutting on School Road.

13. TREE SURVEY AND WORK REQUIRED

To receive the Tree Condition Survey from Target Trees, to discuss the work recommended in view of the work already undertaken and agree how to proceed.

14. CEMETERY AND CHURCHYARD

To receive June 2022 report, including discussions regarding

- 14.1 Grass and Garden Guardian maintenance
- 14.2 Ditch between cemetery and playing field
- 14.3 Cemetery rules
- 14.4 Entrance upgrade
- 14.5 Groundwater survey/Environment Agency
- 14.6 proposed upcoming work
- 14.7 summary of progress from churchyard working group on 18th June 2022
- 14.8 stump grinding
- 14.9 tomb repair and re-fixing of headstones previously laid-down

15. DELEGATION ARRANGEMENTS UNTIL SEPTEMBER MEETING

To confirm delegation to the clerk, in consultation with Councillors, for any urgent matters arising.

16. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled Council meeting: 5th September 2022. Deadline for the next agenda: Friday 26th August 2022.