

SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 10th January 2022** at South Walsham Village Hall at 7.30pm

1. ATTENDANCE

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones (Chair) and Malcolm Steward
Clerk: Aileen Beck 3 members of the public
Apologies: Amanda Miller and County Councillor Fran Whymark

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Darren Debbage, John Debbage & Malcolm Dennis – Village Hall Trustees – item 13
John Debbage – item 14

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 6th December 2021 confirmed as a true record by Council and signed by the Chair.

4. COUNCILLOR VACANCY

Rod Russell has resigned as a councillor; Council thanked him for his 34 years as a councillor for the parish. The casual vacancy was advertised by Broadland District Council on 13th December 2021. Parishioners have called for an election, likely cost £2,500 which will be met from reserves.

5. APPOINTMENT OF VICE-CHAIRMAN

CLlr Steward appointed as Vice Chairman. Declaration of Office signed.

6. PUBLIC FORUM

- 6.1 County Councillor - Fran Whymark: NIDAS – Norfolk Integrated Domestic Abuse Service: a collaboration between the Office of the Police and Crime Commissioner for Norfolk, Norfolk County Council, Norwich City Council and South Norfolk and Broadland District Councils. A dedicated support service for people experiencing domestic abuse in Norfolk, including children and young people. Call 0300 561 0555 or visit <https://nidasnorfolk.co.uk/>. £200k of repairs and updates to road markings start today on the NDR starting at the Fakenham Rd and working back to Postwick.
- 6.2 Query re use of land to be leased to the school – agreed use is as a hard standing for parents and children on collection/drop-off to school.
Email of thanks for arranging and siting the Pooley memorial bench within the Community woodland.

7. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

Churchyard lights: one repaired and returned. Another to be modified before being re-installed.
Playground: replacement swing parts ordered £51.50 plus VAT. CLlr Steward and Clerk to look at signage.
Tree work: Clerk investigating faculty required for tree work at churchyard.
Marshland Mardler: Sally Hodges new editor working with Mundy Ellis during handover period.
Village Green transfer: matter has stalled, Clerk to contact owner direct.

8. CORRESPONDENCE

Email	Broadland Engagement Officer	Police and Crime Commissioner's public consultation into proposed budget for Norfolk Constabulary – closing date Friday 14 th January 2022	Noted
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Email	Norfolk Citizen's Advice	Request for financial support	AGREED £50 donation
Email	Greater Norwich Local Plan	Examination hearing sessions start 1 st February; see website: www.gnlp.org.uk . Updates are posted on the Latest News page: https://www.gnlp.org.uk/local-plan-examination-local-plan-examination/latest-news	Noted
Email	Acle Safer Neighbourhood Team	Police priorities – road safety including speeding	Noted
Email	Broadland & South Norfolk District Council	Community Tree Planting Scheme for November 2021 to March 2022	Noted

9. FINANCIAL & ADMINISTRATION MATTERS

9.1 Council RESOLVED to authorise the following payments:

	Net £	VAT £	Gross £
Salaries	760.46	0.00	760.46
HP Instant Ink – November	8.32	1.67	9.99
Enchanted Flowers – arrangement for Hewitt grave	20.00	0.00	20.00

9.2 Council RESOLVED to accept bank reconciliation and budget monitoring statement as at 4th December 2021:

	£
Bank a/c no 00621042 Current	3,159.93
Bank a/c no 01647010 Deposit	21,424.29
Bank ac/no 01460751 cemetery & c/yard	34,772.50
Bank a/c no 07455911 Deposit Hewitt	<u>2,066.66</u>
	61,423.38

9.3 Clerk to enquire whether Cllr Miller agreeable to being a signatory on council's bank accounts. Internet banking facilities to be considered at a later date.

9.4 Council resolved to adopt the revised Sickness Absence policy.

9.5 Council resolved to adopt the Web Accessibility Statement reviewed annually.

10. PLANNING

To consider planning application BA/2021/0288/HOUSEH: Like-for-like replacement of 65m of quay heading along garden frontage to South Walsham Broad at Staitheside, 1 Fleet Lane, South Walsham: no objection.

11. MAINTENANCE CONTRACTS

Maintenance contracts for 2022/2023 discussed: Council agree to trial the request from the PCC to encourage wildflower growth within the churchyard. Grass collection could be undertaken by a working party although disposal would need careful consideration as no bonfires to be held within the churchyard. Clerk to update instructions to Garden Guardian.

Playground: Village Hall has plan to reduce weed and grass growth around equipment and fence.

Cemetery: Working party proposed duties to tidy/level area up to new hedging with view to making area easier to be mown. Mature hedge to be examined to see how much growth can be removed to leave larger space between it and the headstones. Weeds either side of ditch to be monitored by Cllrs D Debbage & Steward with sympathetic treatment to be taken if required.

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12. CEMETERY & CHURCHYARD

- 12.1 Council noted that the payments from the Parochial Church Council from the Baker bequest for the upkeep of the churchyard and cemetery have ceased due to cost of repairs required to St Mary's Church, South Walsham.
- 12.2 Friends of the Cemetery group – Cllr Steward and Clerk to consider risk assessments. Report next month.

13. VILLAGE HALL & PLAYGROUND

- 13.1 To receive update on lease and licence to Fairhaven CofE VA Primary School – No progress to report as awaiting response from the School's solicitors on each document. Cllr D Debbage to speak to the headmistress. Costs increase to £500 plus VAT.
- 13.2 The treasurer for South Walsham Village Hall has stood down; replacement sought.

14. MAINTENANCE & VILLAGE ISSUES

- 14.1 Highways visit due week commencing 14th February 2022: Clerk to respond that potholes are a major concern, as well as instances of flytipping.
- 14.2 Cllr J Debbage, tree warden, has accepted an offer of an oak tree to commemorate 70th jubilee of Her Majesty Queen Elizabeth II – Village Hall potential location.
- 14.3 Pilson Green bus shelter cleared out by Cllr J Debbage, as well as the kerb and drains.
- 14.4 Cllr Steward to speak to volunteer re Village Green bus shelter.

Council RESOLVED that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of item 15 due to its confidential nature.

15. LAND

Update on discussions following on from December's meeting.

16. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 7th February 2022

Policy reviews: Health and Safety/Risk Management Scheme

Meeting closed 8.55pm

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