

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the meeting of South Walsham Parish Council on **Monday 10th January 2022** at 7.30pm to be held at South Walsham Village Hall

Anyone experiencing any coronavirus symptoms, awaiting test results, self-isolating or with a positive test result should not attend the meeting.

Please follow government guidelines, wear a face mask and stay socially distanced where possible.

Aileen Beck

Aileen Beck - Parish Clerk

5th January 2022

AGENDA

1. ATTENDANCE

To note those participating and to consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 6th December 2021.

4. COUNCILLOR VACANCY

To note the resignation of Cllr Russell and subsequent casual vacancy advertised by Broadland District Council on 13th December 2021.

5. APPOINTMENT OF VICE-CHAIRMAN

To elect a Vice Chairman of Council and to receive the signed Declaration of Acceptance of Office.

6. PUBLIC FORUM

6.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas, if present.

6.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

7. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

8. CORRESPONDENCE

Email	Broadland Engagement Officer	Police and Crime Commissioner's public consultation into proposed budget for Norfolk Constabulary – closing date Friday 14 th January 2022	For information
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Email	Norfolk Citizen's Advice	Request for financial support	For consideration
Email	Greater Norwich Local Plan	Examination hearing sessions start 1 st February; see website: www.gnlp.org.uk . Updates are posted on the Latest News page: https://www.gnlp.org.uk/local-plan-examination-local-plan-examination/latest-news	For information
Email	Acle Safer Neighbourhood Team	Police priorities – road safety including speeding	For information
Email	Broadland & South Norfolk District Council	Community Tree Planting Scheme for November 2021 to March 2022	For information

9. FINANCIAL & ADMINISTRATION MATTERS

- 9.1 To agree and authorise payments as per circulated schedule.
- 9.2 To receive bank reconciliation and budget monitoring document.
- 9.3 To consider existing bank arrangements and appoint a replacement signatory
- 9.4 To consider the Sickness Absence policy last reviewed 2018.
- 9.5 To consider the Web Accessibility Statement reviewed annually.

10. PLANNING

To consider planning application BA/2021/0288/HOUSEH: Like-for-like replacement of 65m of quay heading along garden frontage to South Walsham Broad at Staitheside, 1 Fleet Lane, South Walsham.

11. MAINTENANCE CONTRACTS

To finalise maintenance contracts for 2022/2023, including feedback from the meeting with Garden Guardian and the proposed churchyard wildflower map.

12. CEMETERY & CHURCHYARD

- 12.1 To note that the payments for the upkeep of the churchyard and cemetery from the Baker bequest have ceased due to cost of repairs required to St Mary's Church, South Walsham.
- 12.2 To consider next stages of action for the Friends of the Cemetery group – Cllr Steward

13. VILLAGE HALL & PLAYGROUND

- 13.1 To receive update on lease and licence to Fairhaven CofE VA Primary School – Clerk
- 13.2 Update from South Walsham Village Hall Committee.

14. MAINTENANCE & VILLAGE ISSUES

- 14.1 Highways visit due week commencing 14th February 2022.
- 14.2 Tree and plaque to commemorate 70th jubilee of Her Majesty Queen Elizabeth II – Cllr J Debbage
- 14.3 Pilson Green pond and bus shelter – Cllr J Debbage

Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of item 15 due to its confidential nature.

15. LAND

Update on discussions following on from December's meeting.

16. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 7th February 2022

Policy reviews: Health and Safety/Risk Management Scheme