

## **NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING**

You are hereby invited to attend the meeting of South Walsham Parish Council on **Monday 6<sup>th</sup> December 2021** at 7.30pm to be held at South Walsham Village Hall

Anyone experiencing any coronavirus symptoms, awaiting test results, self-isolating or with a positive test result should not attend the meeting. Please follow government guidelines and consider wearing a face mask.

*Aileen Beck*

Aileen Beck - Parish Clerk

1<sup>st</sup> December 2021

### **AGENDA**

#### **1. ATTENDANCE**

To note those participating and to consider apologies for absence.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

#### **3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 1<sup>st</sup> November 2021.

#### **4. PUBLIC FORUM**

4.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas, if present.

4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

#### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

Anglian Water: overgrown hedge at School Road pumping station now cut back.

Churchyard Working Group: thanks to Cllr Jones for donation of a wheelbarrow.

Highways: all issues raised at last meeting reported.

#### **6. CORRESPONDENCE**

Email	Voluntary Norfolk	Request for additional volunteers to support the NHS and vulnerable people in the community	For information
Email	Norfolk County Council	Budget consultation for 2022/23 – <a href="http://www.norfolk.gov.uk/budget">www.norfolk.gov.uk/budget</a> - closes 30th December 2021	For information
Email	Broads Authority	Development boundaries consultation – deadline 22 <sup>nd</sup> December 2021	For information
Email	Resident	Concerns about Acle Medical Partnership	For consideration

## **7. FINANCIAL & ADMINISTRATION MATTERS**

- 7.1 To agree and authorise payments as per circulated schedule.
- 7.2 To receive bank reconciliation.
- 7.3 To note mid-year VAT claim of £1,140.32 received from HMRC on 4<sup>th</sup> November.
- 7.4 To note internal transfers as follows: £1,382.35 from 'insurance' into 'reserves'; £4,658.75 from 'reserves' into 'village green'; £65 from 'general fund' to 'village signs' and £142.41 from 'general fund' to 'ponds'. To agree transfer of £2,286.61 from Treasurer's account into Cemetery & Churchyard account.
- 7.5 To agree precept request for 2022/23.
- 7.6 To consider the Grant Awarding policy reviewed annually.
- 7.7 To consider the revised Reserves policy reviewed annually.

## **8. PLANNING**

To consider planning application 20211970: retrospective change of use from equestrian use to dog walking field at Low Farm, 9 Low Road, South Walsham NR13 6EQ.

## **9. SPEED SIGNS**

To consider request from resident for Council to purchase two vehicle activated signs for the village at a potential cost of between £9,335 and £13,067.

## **10. CEMETERY & CHURCHYARD**

- 10.1 To consider the proposals for the Friends of the Cemetery group – Cllr Steward
- 10.2 To note broken light removed from churchyard to be fixed – Cllr Steward
- 10.3 To note Christmas tree to be erected within churchyard in accordance with insurance requirements.
- 10.4 To note meeting with Garden Guardian arranged for Monday 13<sup>th</sup> December 2021.

## **11. VILLAGE HALL & PLAYGROUND**

- 11.1 To note costs of relocating basket swing within playground – Cllr Steward
- 11.2 To receive update on lease and licence to Fairhaven CofE VA Primary School – Clerk
- 11.3 Bonfire night report – Cllr D Debbage

## **12. VILLAGE GREEN**

- 12.1 Planters – Cllr J Debbage
- 12.2 Transfer of ownership update - Clerk

## **13. MAINTENANCE CONTRACTS**

To finalise maintenance contracts for 2022/2023

## **14. MAINTENANCE & VILLAGE ISSUES**

- 14.1 Trees - Clerk
- 14.2 Benches – Clerk/Cllr Steward
- 14.3 Footpath cutting/mower hire – Cllr J Debbage
- 14.4 Marsh Road Pumping station – Cllr J Debbage/Clerk
- 14.5 Dog Fouling – Cllr J Debbage
- 14.6 School Road hedge – Cllr Jones

Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of item 15 due to its confidential nature.

**15. LAND**

To consider proposal given to council.

**16. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next scheduled meeting: 10<sup>th</sup> January 2022

Policy reviews: Web Accessibility policy and Sickness policy