

SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 6th September 2021** at South Walsham Village Hall at 7.30pm

1. ATTENDANCE

Present: Darren Debbage, John Debbage, Malcolm Dennis, Amanda Miller, Rod Russell (Chair of meeting in Cllr Jones' absence) and Malcolm Steward

Clerk: Aileen Beck

District Councillor: Nigel Brennan

5 members of the public

Apologies: Roger Jones and County councillor Fran Whymark

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Darren Debbage, John Debbage and Malcolm Dennis – Village Hall Trustees – 10.1 and 10.2

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 5th July 2021 confirmed as a true record by Council and signed by the Chair.

4. PUBLIC FORUM

4.1 Cllr Whymark: Norfolk County Council (NCC) pledge to achieve net zero by 2030; people asked to comment on the Transport for Norwich Strategy at www.norfolk.gov.uk/tfnstrategy. The Norfolk Strategic Flood Alliance has been allocated £695k for highways and ditch maintenance plus £395k for drainage asset improvement. NCC has an annual budget of £42m for Highways. An additional £10m has been allocated for road maintenance over the next 4 years to focus on potholes and road surfacing to prevent potholes. An extra £1m will also be available for road safety schemes over the next 4 years.

Cllr Brennan: Consultation on accommodation for Norfolk County Council and South Norfolk District Council underway – concern from Council about accessibility.

4.2 Concern about speeding along Chameryhall Lane and Panxworth Road – Clerk to contact Highways and ask for a representative to attend a future council meeting. Request for additional speed awareness signs in the village – Clerk to investigate costs.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Highways issues: potholes at entrance to Kingfisher Lane car park filled; potholes along Low Road filled; pothole School Road reported.

5.2 Sign erected at Kingfisher Lane carpark as previously agreed

5.3 Police visit to village on 29th July 2021 – parking at Kings Arms junction noted. SAM2 sign, must be moved as per agreement for data to be useful.

5.4 Tree work – awaiting quotes. RESOLVED that any/all available quotes to be considered at October's meeting.

6. CORRESPONDENCE

email	Broads Authority	Adoption of Residential Moorings Guide	Noted
email	Broads Authority	Consultation on Marketing and Viability Guide – ends 4pm 10 th September 2021	Noted
email	Norfolk County Council	Draft Flood Investigation report for Broadland Winter 2020-21	Noted

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email	Norfolk Association of Local Councils	Acceptance of a memorial to honour community effects made throughout the pandemic	RESOLVED to accept on behalf of the village
email	Broadland District Council	Accommodation Review consultation for Broadland and South Norfolk District Councils	Noted
email	Broadland District Council	Broadland Community Clear Up 1 st September to 31 st October 2021	To be displayed on noticeboard/website
email	Highways England	Closure of A47 Blofield Junction for resurfacing and safety works 13 th September - 15 th October 2021	To be advertised on social media
email	Norfolk County Council	Consultation on Transport for Norwich Strategy ends 8 th October 2021	Noted
email	Broadland District Council	CHOICES free programme helping Broadland residents get back into work or volunteering	To be displayed on noticeboard/website

7. FINANCIAL & ADMINISTRATION MATTERS

- 7.1 Council congratulated the Clerk on completion of the Certificate in Local Council Administration.
- 7.2 Council RESOLVED to authorise revised Standing Order instructions for clerk's salary and pension payment.
- 7.3 Council RESOLVED to authorise the following payments:

	Net £	VAT £	Gross £
TLC – handrails at cemetery	572.53		572.53
Salaries	760.45		760.46
HP Instant Ink (July & August)	11.23	2.25	13.48
Probate Search – fee for copy Will and Probate	1.50		1.50
SLCC - membership fee for Clerk	130.00		130.00
Wicksteed – annual play equipment inspection	86.00	17.20	103.20
St Lawrence's Trust – JCBF meeting fees	20.00		20.00
Tudor Print – sign at Kingfisher Lane carpark	65.00	13.00	78.00
Garden Guardian – grounds maintenance	431.25	86.25	517.50
ASAP Electrical – churchyard lights maintenance	30.00		30.00
South Walsham Village Hall – grounds maintenance	260.44		260.44

- 7.4 Council RESOLVED to accept bank reconciliation and budget monitoring statement as at 30th August 2021:

	£
Bank a/c no 00621042 Current	5,094.03
Bank a/c no 01647010 Deposit	21,424.29
Bank ac/no 01460751 cemetery & c/yard	31,648.17
Bank a/c no 07455911 Deposit Hewitt	2,066.58
Cheque in hand	<u>165.00</u>
	60,398.07

8. PLANNING

- 8.1 Planning application 20211227: proposed replacement dwelling and detached garage at County Farm, Green Lane, South Walsham NR13 6DE. RESOLVED to retrospectively agree comment of 'no objection'.
- 8.2 Planning application 20211391: installation of a garden building for use as a hobby room/recreation space at 52 Panxworth Road, South Walsham NR13 6DX. Application given incorrect reference number on agenda but identified correctly during the meeting by the address. RESOLVED – no objection.

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- 8.3 To consider planning application 20211419: erection of garden shed, children's playhouse, picket fence and swing gate at 3 Fairhaven View, Ranworth Road, South Walsham NR13 6EF. RESOLVED – no objection.
- 8.4 To consider planning application 20211509: proposed conversion of existing cart shed barns and change of use from agricultural building to residential use at County barn, Green Lane, South Walsham NR13 6DE. RESOLVED – no objection.

9. PLAYGROUND

- 9.1 Council RESOLVED to accept the Annual Inspection Report from Wicksteed dated 28th July 2021.
- 9.2 Recommendations contained within the report to be actioned, including removal of the wooden bench. Update next month.

10. VILLAGE HALL

- 10.1 South Walsham Village Hall propose to lease a small piece of land currently enclosed as part of the playground to Fairhaven CE VA Primary School to provide a new parent waiting area. Council to be party to lease as custodian trustee of the land. RESOLVED: The school will (a) pay all costs to move the basket swing, any replacement parts required to meet current regulations and new matting (b) pay the cost of a new gate within the existing fence behind the swings to replace the one being removed (c) erect, maintain, repair and replace fencing around the leased area, including a six-foot fence bordering the revised play area to match the existing fence. Pedestrian access from the carpark to the leased land is permitted.
- 10.2 The licence to enable Fairhaven CE VA Primary School to use the playing field, accessway, carpark and the Village Hall is due for renewal. RESOLVED: Clerk to ensure no conflict with proposed lease.

11. VILLAGE GREEN

- 11.1 Council RESOLVED to pay the legal costs of the donor to transfer the Village Green to the Parish Council on the basis that said costs are disclosed in advance.
- 11.2 Council has no objection to a neighbour accessing the Green to cut the boundary hedge as long as land made good afterwards. Gate onto the Green requires some attention.
- 11.3 Council RESOLVED a budget of £75 to purchase and install a water butt by the bus shelter. Cllr Miller to liaise with Mr Thrower, who was thanked for watering the plants in Cllr Miller's absence.
- 11.4 A design for a new seat has been submitted by Mr D Dewing – Council RESOLVED to accept the design and the offer to make/install the new seat as and when the Village Green is transferred to Council.

12. CHURCHYARD & CEMETERY

- 12.1 Churchyard lights cleaned and serviced. Thanks to ASAP Electrical and Cllr Steward.
- 12.2 Council RESOLVED that agenda items 12.2 and 12.3 be moved to follow item 14

13. MAINTENANCE & VILLAGE ISSUES

- 13.1 Council thanked Mr Crook for cleaning the Village Sign.
- 13.2 Council RESOLVED to site the teak bench in memory of David Pooley within the Community Woodland on a concrete base (Cllr Steward to liaise with Mr Bond). Clerk authorised to spend £500 on the chosen bench and suitable inscription, preferably carved into the wood.
The seat at the staithe is deemed uneconomical to repair – to discuss next month.

Condolences were given to Cllr Steward following the death of his wife at the weekend.

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Council RESOLVED that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of items 14, 12.2 and 12.3 due to their confidential nature.

14. CLERK'S REPORT

Clerk provided an update on matters discussed at July's meeting.

CHURCHYARD AND CEMETERY

12.2 Council received the summary of the JCBF meeting held 12th July 2021.

12.3 The Memorandum of Understanding request from the Parochial Church Council was considered and to be discussed further at October's meeting.

15. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 6th September 2021

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