

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Wednesday 5th May 2021** by Zoom

1. ELECTION OF CHAIRMAN

Cllr Jones unanimously appointed as Chairman. Declaration of Office signed.

2. ELECTION OF VICE CHAIRMAN

Cllr Russell unanimously appointed as Vice Chairman. Declaration of Office signed.

3. ATTENDANCE

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones (Chair), Amanda Miller, Rod Russell and Malcolm Steward

Clerk: Aileen Beck 2 members of the public and District Councillor Nigel Brennan

Apologies: Malcolm Steward & County Councillor Fran Whymark

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

None

5. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 12th April 2021 confirmed as a true record by Council and signed by the Chair.

6. PUBLIC PARTICIPATION & REPORTS

Clerk reported that Norfolk County Council had reported they had filled the potholes in Broad Lane and cleared the gutters in front of the school.

Louise from Fairhaven spoke about item 14: The Broads Authority acknowledge that the Inner Broad is private and belongs to Fairhaven, so it is our responsibility to maintain it. The tidal waters are considered navigable but the land under and around it are accessible only with the permission of the land owner.

During the week of 12th April this year (when the first hire boats went out after lockdown restrictions were lifted) 4 Grebe nests and 1 Swans nest were destroyed by large boats ramming into the reeds. My job is to protect Fairhaven and with inadequate support from the Broads Authority I chose to restrict the access to the broad, allowing room enough only for small paddled craft. I felt this was the only course of action left to me. It was my intention that the restriction would remain in place during nesting season. The Broads Authority maintains that full access must be given to the Broad and all I can do is report the issues. They have agreed to install some additional signage, although I fear the types of boat users that are a problem will not pay any more heed to the Broads Authority signage than they do to our own. My actions, though controversial, have at least drawn some attention to the issues we face, and we are, for now, getting some visits from the rangers though I suspect this is more to make sure the restrictions don't go back rather than to patrol and support.

7. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

7.1 Norfolk Wildlife Trust have carried out a survey of the Churchyard – report to follow.

7.2 Ivy at the staithe – Clerk has been informed that the owner has removed all roots at ground level her side of the fence, although roots remain on the public side.

7.3 VAT repayment claim for 2021/21 received.

7.4 Hewitt flowers – Clerk – ongoing.

7.5 Bins at the cemetery – Clerk reported that Broadland are contracted to empty the green bin but will not collect waste from the black bin.

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AGREED that Cllr Russell will remove his black bin so all waste from cemetery can be disposed of by the green bin.

7.6 Email of thanks received from Norfolk Citizens Advice for £50 donation.

7.7 Police Community Updates now being received by Clerk and posted onto Council's website.

8. FINANCIAL & ADMINISTRATION MATTERS

8.1 Council agreed and authorised the following payments:

| | Net £ | VAT £ | Gross £ |
|-------------------------------|--------|--------|---------|
| Salaries - April | 746.01 | | 746.01 |
| Zoom - meeting expenses | 5.99 | 1.20 | 7.19 |
| HP Instant Ink | 8.32 | 1.67 | 9.99 |
| Filcris Limited | 575.00 | 115.00 | 690.00 |
| ICCM | 95.00 | | 95.00 |
| Garden Guardian | 431.25 | 86.25 | 517.50 |
| Broadland Tree Warden Network | 30.00 | | 30.00 |
| South Walsham Village Hall | 260.44 | | 260.44 |
| Salaries - May | 746.01 | | 746.01 |

8.2 Bank reconciliation as at 29th April 2021:

| | £ |
|---------------------------------------|-----------------|
| Bank a/c no 00621042 Current | 2,221.60 |
| Bank a/c no 01647010 Deposit | 21,424.29 |
| Bank ac/no 01460751 cemetery & c/yard | 32,864.67 |
| Bank a/c no 07455911 Deposit Hewitt | <u>2,066.50</u> |
| | 58,577.06 |

8.3 Council agreed breakdown of balances for its accounting headings brought forward from 31st March 2021.

8.4 Council noted first precept payment of £10,014 received 30th April 2021.

8.5 Councillors Areas of Responsibility and Working Groups reviewed: Cllr Russell to chair JCBF in place of Cllr Jones. Cllr Miller to be added to Village Green.

8.6 The meeting dates for the forthcoming year were agreed for publication on the website and noticeboards.

8.7 Council noted that a revised model Code of Conduct has been produced by the Local Government Association – be considered by Council once further information received.

8.8 Council AGREED to accept the insurance quotation from BHIB Ltd of a 3 year deal at £617.65 per year. Clerk to finalise details.

8.9 As Council will meet in person for its June meeting the proposed Scheme of Delegation to Clerk for use whilst coronavirus restrictions in place was not required.

9. PLANNING

Council noted the additional information lodged for planning application 20210056 land at rear of Partridge House, The Street, South Walsham NR13 6AH – no objection.

10. CEMETERY

Work continues at the cemetery. The scrub has been cleared. Additional work on ditch as agreed last month yet to be carried.

11. TREE SURVEY

Council appointed Target Trees to carry out the tree survey in four locations within the village at a cost of £375 plus VAT.

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12. MAINTENANCE SCHEDULE

Council AGREED to costs of refurbishment of bench at the staithe (£100) and the second bench at the cemetery (£90) and to their removal from site for work to be carried out.

Village Green: new bench around oak tree needs to be designed, potentially an iron frame work with wooden slats. Thanks to the Dewing family who have offered to supply and fit. New planters arrived. Cllrs Miller and Steward to liaise. Bus Shelter carried forward to next meeting.

Thanks to Cllr Steward for offering to carry out work on the bench at the Community Woodland and also to Mr Crook for offering to tidy/paint phone box with Cllr Steward.

It was also AGREED to purchase a bench in memory of the late David Pooley.

13. COMMUNITY WOODLAND

Cllr Steward awaiting response from Richard Porter, County Farms manager, following on-site meeting with Mark Watts, Norse Farm Manager on 8th April. Update next month.

14. CLOSURE OF INNER BROAD

See item 6.

15. VILLAGE WALK

Members of Council to meet at 6pm on 14th June 2021 for the village walkaround.

16. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: Monday 7th June 2021
 AGAR
 Records Management policy

Meeting closed 8.20pm

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