

## **SOUTH WALSHAM PARISH COUNCIL MEETING**

Held on **Monday 5<sup>th</sup> July 2021** at South Walsham Village Hall at 7.30pm

### **1. ATTENDANCE**

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones (Chair), Rod Russell and Malcolm Steward

Clerk: Aileen Beck

District Councillor: Nigel Brennan

7 members of the public

Apologies: Amanda Miller and County councillor Fran Whymark

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None

### **3. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council Meeting held on 28<sup>th</sup> June 2021 confirmed as a true record by Council and signed by the Chair.

### **4. PUBLIC FORUM**

Cllr Nigel Brennan is chair of the Broadland District Council standards committee, and also a member of the Broads Authority. The new chairman of Broadland District council is Cllr Roger Foulger.

Complaint about parking along School Road during the football tournament held during the weekend of 26<sup>th</sup> June (at the same time as the Church's flower festival). Fairhaven Gardens carpark can be used as overflow – please speak to manager in advance.

Planning Enforcement Officer has visited Fairhaven Gardens due to a report of someone 'living in a caravan' – Manager reported no breach had arisen as of the 56 nights allowed, 21 had been booked in with 9 more to come.

Clerk confirmed that the Parish Council is registered with the Information Commissioner's Office and pays the £35 fee by direct debit each year.

Query raised regarding the structure being built at the Village Hall. The Trustees reported that it is a sheltered area for the use of the village, including school and playground users and those visiting the Viking Bar. Planning Permission was not required.

### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

5.1 Tree work – One quote received. Awaiting others.

5.2 Nuisance parking along Burlingham Road – Clerk to investigate request for double yellow lines.

5.3 Highways issues reported: pot holes on Broad Lane, Marsh Road, School Road and Ranworth Road; verges and broken street signs.

5.4 Footpaths – reported by the clerk and several village residents. Cllr D Debbage engaged with Norfolk County council via Twitter to obtain an action date of no later than 15<sup>th</sup> July.

### **6. CORRESPONDENCE**

email	Norfolk Association of Local Councils	Queens Platinum Jubilee weekend 2 <sup>nd</sup> – 5 <sup>th</sup> June 2021	Noted
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email	Norfolk Police	Norfolk County Community Safety Partnership consultation	Noted
email	Norfolk County Council	Parish Partnership Bid 2022/23	Noted

## 7. FINANCIAL & ADMINISTRATION MATTERS

7.1 Council RESOLVED to authorise the following payments:

	Net £	VAT £	Gross £
Salaries (payments for June July & August)	2,068.25		2,068.25
HP Instant Ink	8.32	1.67	9.99
Church House Publishing – churchyard book	14.70		14.70
Garden Guardian – grounds maintenance (2 payments)	862.50	172.50	1,035.00
Norfolk Prestige Fencing – playground gate	575.90	115.18	691.08
South Walsham Village Hall – grounds maintenance (2 payments)	520.88		520.88
A Miller – expenses re village green flowers	28.00		28.00

7.2 Council RESOLVED to accept bank reconciliation and budget monitoring statement as at 30<sup>th</sup> June 2021:

	£
Bank a/c no 00621042 Current	8,123.38
Bank a/c no 01647010 Deposit	21,424.29
Bank ac/no 01460751 cemetery & c/yard	32,357.09
Bank a/c no 07455911 Deposit Hewitt	2,066.54
Cash in hand	<u>50.00</u>
	64,021.30

7.3 Council noted that Annual Governance and Accountability Return sent to external auditors on 29<sup>th</sup> June 2021.

7.4 Council noted the annual inspection booked for the playground equipment and to agree the cost of £86 plus VAT.

## 8. PLANNING

To consider planning application 2021068: removal of agricultural restriction at The Bungalow, Flowerdew Lane, South Walsham NR13 6DF – no objections.

## 9. SLIPWAY KEY BALLOT

All applicants for the ballot for the 8 annual keys available to non-residents of South Walsham had received a unique number – first eight drawn 4, 8, 14, 6, 10, 16, 3, 1. Clerk to ask for return of existing keys from anyone who was not successful this year.

## 10. CEMETERY

Council RESOLVED to accept Tom Laxon's offer to make handrails for the access way to the cemetery to be erected prior to the funeral on 15<sup>th</sup> July. The Village Hall Trustees will ensure that the cemetery is in a good condition. The bank and hedge have been thinned and cleared. A sunken grave also topped up. Sleepers required to mark out an area at the top right of the cemetery for excess soil from grave digging – the soil around the dyke needs to remain within the cemetery and is helping to support the new hedge.

## 11. MAINTENANCE SCHEDULE

Council RESOLVED to accept the Action Plan based upon the village walk held 14<sup>th</sup> June 2021. The Phone Box has been repainted – thanks to Cllr Steward and Mr Crook.

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**12. COMMUNITY WOODLAND**

Cllr Steward reported that the path through the wood has now been mowed twice, being done fortnightly. R Bond was happy with the second cut and the width of the path. The ponds are to be cleaned when the nesting period is over. The trees are due to be tidied. County Farms has insurance cover for work carried out by R Bond. Schedule to be agreed in writing.

**13. LAND**

13.1 In view of the likely costs of between £5,000 and £15,000 to proceed with a public path diversion order to move the footpath FP5 Council RESOLVED to take no further action at this stage. Cllr Jones to speak to Mr Crane.

13.2 Council RESOLVED to accept the terms of engagement for the transfer of the Village Green to the Parish Council and its first registration with HM Land Registry in the region of £1,000 plus VAT.

**14. MEMORIAL INSPECTION**

Council RESOLVED to accept the report of the inspection carried out by Chairman and Clerk on 10<sup>th</sup> June 2021.

Council RESOLVED that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of item 15 due to its confidential nature.

**15. CLERK'S REPORT**

Council RESOLVED to accept the clerk's verbal report covering various matters including her leave entitlement to be taken during July and August.

**16. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next scheduled meeting: 6<sup>th</sup> September 2021

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