

# **NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING**

You are hereby invited to attend the meeting of South Walsham Parish Council on **Monday 6<sup>th</sup> September 2021** at 7.30pm to be held at South Walsham Village Hall

Anyone experiencing any coronavirus symptoms, awaiting test results, self-isolating or with a positive test result should not attend the meeting.

*Aileen Beck*

Aileen Beck - Parish Clerk

1<sup>st</sup> September 2021

## **AGENDA**

### **1. ATTENDANCE**

To note those participating and to consider apologies for absence.

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

### **3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 5<sup>th</sup> July 2021.

### **4. PUBLIC FORUM**

4.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas, if present.

4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

5.1 Highways issues: potholes at entrance to Kingfisher Lane car park filled; potholes along Low Road filled; pothole School Road reported.

5.2 Sign erected at Kingfisher Lane carpark as previously agreed

5.3 Police visit to village on 29<sup>th</sup> July 2021 – parking & SAM2 sign

5.4 Tree work – awaiting quotes

### **6. CORRESPONDENCE**

email	Broads Authority	Adoption of Residential Moorings Guide	For information
email	Broads Authority	Consultation on Marketing and Viability Guide – ends 4pm 10 <sup>th</sup> September 2021	For information
email	Norfolk County Council	Draft Flood Investigation report for Broadland Winter 2020-21	For information
email	Norfolk Association of Local Councils	Acceptance of a memorial to honour community effects made throughout the pandemic	Decision required

email	Broadland District Council	Accommodation Review consultation for Broadland and South Norfolk District Councils	For information
email	Broadland District Council	Broadland Community Clear Up 1 <sup>st</sup> September to 31 <sup>st</sup> October 2021	For information
email	Highways England	Closure of A47 Blofield Junction for resurfacing and safety works 13 <sup>th</sup> September - 15 <sup>th</sup> October 2015	For information
email	Norfolk County Council	Consultation on Transport for Norwich Strategy ends 8 <sup>th</sup> October 2021	For information

## **7. FINANCIAL & ADMINISTRATION MATTERS**

- 7.1 To note Clerk has passed the Certificate in Local Council Administration
- 7.2 To authorise revised Standing Order instructions for clerk's salary and pension payment
- 7.3 To agree and authorise payments as per circulated schedule.
- 7.4 To receive bank reconciliation.

## **8. PLANNING**

- 8.1 To note comment of 'no objection' made in relation to planning application 20211227: proposed replacement dwelling and detached garage at County Farm, Green Lane, South Walsham NR13 6DE
- 8.2 To consider planning application 2021068: installation of a garden building for use as a hobby room/recreation space at 52 Panxworth Road, South Walsham NR13 6DX
- 8.3 To consider planning application 20211419: erection of garden shed, children's playhouse, picket fence and swing gate at 3 Fairhaven View, Ranworth Road, South Walsham NR13 6EF
- 8.4 To consider planning application 20211509: proposed conversion of existing cart shed barns and change of use from agricultural building to residential use at County barn, Green Lane, South Walsham NR13 6DE

## **9. PLAYGROUND**

- 9.1 To receive the Annual Inspection Report from Wickstead
- 9.2 To agree recommendations and action suggested by said report

## **10. VILLAGE HALL**

- 10.1 To discuss the proposed lease of land to Fairhaven CE VA Primary School – Village Hall Trustees
- 10.2 To discuss renewal of the licence to Fairhaven CE VA Primary School – Village Hall Trustees

## **11. VILLAGE GREEN**

- 11.1 To consider the requests made by the owner's representative regarding the transfer of the Green
- 11.2 To consider the request by a neighbour to access the Green to cut the hedge considering ongoing maintenance and work required to the gate
- 11.3 To consider the request for a water butt – Cllr Miller
- 11.4 To consider the proposal for a replacement seat around the tree

## **12. CHURCHYARD & CEMETERY**

- 12.1 Churchyard lights – Cllr Steward
- 12.2 To receive summary of the JCBF meeting held 12<sup>th</sup> July 2021
- 12.3 To consider the Memorandum of Understanding request from the Parochial Church Council

## **13. MAINTENANCE & VILLAGE ISSUES**

- 13.1 To note Village Sign cleaned
- 13.2 To discuss benches sited within the village

Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of item 14 due to its confidential nature.

**14. CLERK'S REPORT**

An update on matters discussed at July's meeting

**15. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next scheduled meeting: 6<sup>th</sup> September 2021