

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the meeting of South Walsham Parish Council on **Monday 4th October 2021** at 7.30pm to be held at South Walsham Village Hall

Anyone experiencing any coronavirus symptoms, awaiting test results, self-isolating or with a positive test result should not attend the meeting.

Aileen Beck

Aileen Beck - Parish Clerk
29th September 2021

AGENDA

1. ATTENDANCE

To note those participating and to consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- 2.1 To consider the process for dispensations – either via the Clerk or by Full Council.
- 2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 6th September 2021.

4. PUBLIC FORUM

- 4.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas, if present.
- 4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 Highways issues: verge trimmed & pothole filled on Broad Lane; 30mph sign on School Road prioritised for repair
- 5.2 Anglian Water: overgrown hedge at School Road pumping station

6. CORRESPONDENCE

Email	Broadland District Council	Review of Hackney Carriage and Private Hire Vehicle Policy and Conditions – consultation ends 1 st November 2021	For information
Email	Norfolk Association of Local Councils	Further information about the 'Memorial Token' to be presented by a deputy Lord-Lieutenant in due course	For information
Email	Broadland District Council	Broadland District Council's Gambling Policy Review – consultation ends 1 st November 2021	For information
Email	Village Hall	Treasurer required	For information

Email	Marshland Mardler	Treasurer required	For information
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7. FINANCIAL & ADMINISTRATION MATTERS

- 7.1 To agree and authorise payments as per circulated schedule.
- 7.2 To receive bank reconciliation and budget monitoring statement.
- 7.3 To note external audit completed by PKF Littlejohn LLP and published on Council's website on 27th September 2021.
- 7.4 To note new contact details for the Clerk.
- 7.5 To appoint a Councillor to carry out mid-year financial review.
- 7.6 To adopt new Equality and Diversity policy.
- 7.7 To adopt revised Disciplinary and Grievance policies.
- 7.8 To consider costs for shredding service at £10 plus VAT.

8. PLANNING

- 8.1 To consider planning application 20211632: erection of 2 holiday yurts with associated parking and forming of new access from highway at Chamery Hall, Chameryhall Lane, South Walsham NR13 6DU.
- 8.2 To consider planning application 20211700: change of use of agricultural building to dwelling at Metal Barn, County Farm, Green Lane, South Walsham NR13 6DE.
- 8.3 To consider planning application 20211679: replacement windows and doors to property at Oakwood Barn, 7 Newport Road, South Walsham NR13 6DS.
- 8.4 To consider planning application 20211722: replacement windows and doors to property at Oakwood Barn, 7 Newport Road, South Walsham NR13 6DS (listed building application).

9. CEMETERY & CHURCHYARD

To consider the request made by the Parochial Church concerning the Baker bequest and the proposed Memorandum of Understanding.

10. VILLAGE HALL

- 10.1 Changing rooms upgrade – Cllr D Debbage
- 10.2 New Defibrillator – Cllr D Debbage
- 10.3 Phone mast update – Cllr D Debbage
- 10.4 To agree instruction of solicitors to review the proposed licence to South Fairhaven CE VA Primary
- 10.5 Update on the lease of land to South Fairhaven CE VA Primary

11. LAND

To receive update on the transfer of the Village Green to the Parish Council.

12. TREE WORK

To consider quotes received for the work recommended by the recent tree survey.

13. MAINTENANCE & VILLAGE ISSUES

- 13.1 Benches – update from Cllr Steward
- 13.2 Bus Shelter – to consider offer to treat Village Green Bus Shelter with preservative
- 13.3 Water Butt at Village Green – Cllr Miller
- 13.4 Defibrillators – Clerk
- 13.5 Playground – Cllr Steward
- 13.6 Speeding in the village – Clerk

14. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 1st November 2021