

## **NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING**

You are hereby invited to attend the meeting of South Walsham Parish Council on **Monday 5<sup>th</sup> July 2021** at 7.30pm to be held at South Walsham Village Hall

### **Information for Members of the Public:**

1. This meeting will take place at South Walsham Village Hall subject to social distancing measures applicable on that date: masks are to be worn (unless an exemption applies); name and contact details must be given to the Clerk for track and trace procedures; hand sanitiser should be used before entry; seats will be placed 2m apart where possible – do not move any furniture on arrival or during the meeting; doors and/or windows will be open for ventilation so please come suitably prepared and no printed copies of this agenda will be provided unless a specific request is made to the Clerk before 4pm on Monday 5<sup>th</sup> July 2021.
2. The number of participants is limited to the capacity of the main hall at the venue.
3. Anyone experiencing any coronavirus symptoms, awaiting test results, self-isolating or with a positive test result should not attend the meeting. Please consider your own safety and whether attendance at this meeting is necessary, especially if deemed vulnerable.

*Aileen Beck*

Aileen Beck - Parish Clerk  
30<sup>th</sup> June 2021

## **AGENDA**

### **1. ATTENDANCE**

To note those participating and to consider apologies for absence.

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

- 2.1 To consider the process for dispensations – either via the Clerk or by Full Council.
- 2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

### **3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 28<sup>th</sup> June 2021.

### **4. PUBLIC FORUM**

- 4.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas, if present.
- 4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

- 5.1 Tree work – Clerk.
- 5.2 Nuisance parking along Burlingham Road – Clerk.
- 5.3 Highways issues reported: pot holes on Broad Lane, Marsh Road, School Road and Ranworth Road; verges and broken street signs – Clerk.
- 5.4 Footpaths – Clerk/Cllr D Debbage

**6. CORRESPONDENCE**

email	Norfolk Association of Local Councils	Queens Platinum Jubilee	For information
email	Norfolk Police	Norfolk County Community Safety Partnership	For information
email	Norfolk County Council	Parish Partnership Bid 2022/23	For consideration

**7. FINANCIAL & ADMINISTRATION MATTERS**

- 7.1 To agree and authorise payments as per circulated schedule.
- 7.2 To receive bank reconciliation and budget monitoring statement.
- 7.3 To note that Annual Governance and Accountability Return sent to external auditors on 29<sup>th</sup> June 2021.
- 7.4 To note the annual inspection booked for the playground equipment and to agree the cost of £86 plus VAT.

**8. PLANNING**

To consider planning application 2021068: removal of agricultural restriction at The Bungalow, Flowerdew Lane, South Walsham NR13 6DF

**9. SLIPWAY KEY BALLOT**

To carry out the ballot for the 8 annual keys available to non-residents of South Walsham.

**10. CEMETERY**

To receive update on improvement works

**11. MAINTENANCE SCHEDULE**

To receive the Action Plan based upon the village walk held 14<sup>th</sup> June 2021 and any updates.

**12. COMMUNITY WOODLAND**

To receive update – Cllr Steward

**13. LAND**

- 13.1 To note the likely costs of proceeding with the public path diversion order
- 13.2 To accept the terms of engagement for the transfer of the Village Green to the Parish Council and its first registration with HM Land Registry.

**14. MEMORIAL INSPECTION**

To receive report from inspection carried out by Chairman and Clerk on 10<sup>th</sup> June 2021.

Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of item 15 due to its confidential nature.

**15. CLERK'S REPORT**

**16. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next scheduled meeting: 6<sup>th</sup> September 2021