

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 2nd November 2020 at 7.30pm**

Members of Council had the option to meet in person in line with current social distancing measures at South Walsham Village Hall. Members of the press and public are invited to attend by Zoom.

1. ATTENDANCE

Present: Darren Debbage, John Debbage, Malcolm Dennis, Amanda Miller, Rod Russell and Malcolm Steward
Clerk: Aileen Beck 2 members of the public
Apologies accepted from Roger Jones
Apologies received from county councillor Fran Whymark and District Councillor Justine Thomas

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 5th October 2020 confirmed as a true record by Council and signed by the Chair

4. PUBLIC PARTICIPATION & REPORTS

Clerk reported: concerns from resident about fallen branches in Hare Fen and lack of signage at the pond there – reported to Norfolk County Council by Clerk; parking concerns at Burlingham Road already referred to Highways; leylandii trees growing over pavement at Kings Arms reported to Fleurets and will advise Highways.

County councillor's report: Predictions from Norfolk Public Health and the local Clinical Commissioning Group (CCG) are that we will see a peak here after Christmas. The real concern is that the NHS will be overwhelmed, leading to other healthcare services being reduced, which none of us wish to see.

Norfolk County Council (NCC) and Broadland District Council (BDC) will be here to support the vulnerable and offer help if you are struggling. If you are furloughed you will get 80% of your current wages. If you are working and asked to self isolate for 14 days you will be able to get £500 from BDC, there are also discretionary payments if you are getting paid but less than normal. You can ring BDC on 01508 533933 for help or financial support. NCC is providing £200,000 to the Norfolk Community Foundation, to support families and vulnerable people facing hardship this Christmas. Before the Christmas scheme launches, applications for help can be made to the Norfolk Assistance Scheme on the NCC website - <https://www.norfolk.gov.uk/care-support-and-health/support-for-living-independently/money-and-benefits/norfolk-assistance-scheme> - or, for those who don't have internet access, by calling 01603 223392 option 5.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 Clerk contacted Fleurets regarding condition of the Kings Arms – awaiting response from owners
- 5.2 Broadland District Council to carry out review of car parking provisions and will contact Clerk to discuss problems encountered and raised

6. CORRESPONDENCE

Email	Norfolk Association for Local Councils	Norfolk ALC is now registered with the Financial Conduct Authority as a Cooperative Society, which provides services to its members: representative from Council required.	Chair to obtain clarification of role and responsibility
Email	Highways	Streetscene Inspectors visit due w/c 23 rd November	Issues to Clerk

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Email	Broadland District Council	Community at Heart Lottery virtual launch 5 th November at 11am	Noted
Email	Library Services	Mobile Library route resumed: CEN518 Friday every four weeks 10.20am at Hill Farm : next date 27 th November	Timetable on noticeboard at The Green and Bus Shelter at Pilson Green
Email	Marshland Mardler	Thank you for grant agreed at October's meeting	Noted
Email	NALC Wellbeing	Isolation support leaflet	On noticeboards
Email	Norfolk County Council	Budget consultation for 2021/22 open to 14 December	Noted
Email	St Mary's Churchwarden	Request to use bus shelter on Village Green as part of the Christmas Tree and Light Festival in December	Agreed providing bus shelter remains available to all who wish to use it

7. FINANCIAL MATTERS

7.1 Council considered Cllr Steward's report on refurbishment of Pilson Green Pond bus shelter and AGREED payment of labour costs. Material costs to be reimbursed upon finalisation of account.

7.2 Payments agreed:

Salary costs	£728.69
Zoom - meeting costs	£7.19
Microsoft	£59.99
South Walsham Village Hall – grass cutting	£256.00
The Garden Guardian – grass cutting	£564.90
Broadland District Council	£204.20
Westcotec – speed signs	£365.52
Hubbard Brick & Build – tomb repair	£573.60
J Debbage - community woodland	£51.67
M Steward - community woodland	£50.74
St Lawrence's Trust – meeting cost JCBF	£15.00
Marshland Mardler – grant	£200.00
Norfolk Association of Local Councils	£48.00
R Bond – community woodland	£132.11
P Randell – bus shelter	£1,800.00

7.3 Bank reconciliation as at 25th October 2020:

Bank a/c no 00621042 Current	£10,709.70
Bank a/c no 01647010 Deposit	£21,424.29
Bank ac/no 01460751 cemetery/c/yard	£32,462.57
Bank a/c no 07455911 Deposit Hewitt	£2,066.38
Cash in hand	£15.00
	£66,677.94

7.4 Cllr Miller offered to carry out 6 month internal audit for Council.

7.5 Council accepted the Budget report prepared by the Clerk for 2021/2020. Total expenditure for the year was set at £20,483 and a precept sum of £20,028.

7.6 Mid-year salary report received by Council.

8. PLANNING

Council considered planning application 20202010: erection of general purpose grain store building at Newport Farm, South Walsham NR13 6DS – no objection.

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9. TREES

Thanks to Cllr J Debbage for clearing tree damage from recent adverse weather. Clerk making progress on tree survey requirements and specification.

10. CHURCHYARD AND CEMETERY

- 10.1 Council thanked Cllr Steward for looking at the churchyard light problems. One potential solution being trialled within the next few weeks, to reduce the need to purchase a new unit each time the light stops working, for whatever reason. Update next month.
- 10.2 Clerk reported one written quote received for repair work required to the Smith tomb, one verbal quote received prior to meeting and awaiting third quote. Discuss next month.
- 10.3 Clerk attended on-line training regarding cemeteries and closed churchyards and will contact Diocesan House as suggested by the Trainer to discuss proposed improvements to cemetery entrance
- 10.4 Clerk to provide Council with current fee scale for consideration of fees and charges for the cemetery at next meeting.

11. SLIPWAY

Clerk reported outcome of her meeting with the Broads Authority on 20th October 2020: to allow greater access to the Broad/slipway. Residents have asked for 'dawn to dusk' usage during summer hours. Problems with allowing greater access: small carpark with no visible terms of use at site (BDC aware); no facilities; little provision for rubbish; problems for locals; restricted access for emergency vehicles due to parking on verges and restricting owners access; greater use of staithe by canoe users who have moved from Salhouse due to parking charges and general overuse of area, especially during lockdown.
Chair to contact Mr Hood who experienced problems throughout lockdown.
Consider approaching Highways to limit parking in unsuitable places. Broadland District Council will be reviewing carparking provisions and will approach Clerk in due course (staff redeployed due to coronavirus)

12. SAM2 SIGN

Cllr D Debbage reported sites included within the Memorandum of Understanding dated 24th November 2017 covered the three entry points to school. On this basis, new agreement signed. Copy to be sent to volunteer responsible for moving the SAM2 sign.

13. PLAYGROUND

One quote received for new gate and closures, others awaited. Council decided to leave the large gate as it is to alleviate problems with access for grass cutting.

14. DEFIBRILLATOR

Chair to contact owners of Iona to discuss fitting cowling to protect the defibrillator cabinet and PC noticeboard. Subject to that permission, Council AGREED to purchase a new cabinet at £495 net. Cllr Steward to discuss installation with local electrician.

15. FLYTIPPING

Council accepted Cllr Jones' offer to speak directly to residents concerned. If the problem continues, Clerk to pursue through Broadland District Council. Cllr Russell continues to remove rubbish from the dyke and hedge to the Broad.

16. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 7th December 2020
Precept & Annual review of Grant Awarding policy

34/2020