

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 1st June 2020** at 7.30pm via Zoom

1. ATTENDANCE

Present: Darren Debbage, John Debbage, Malcolm Dennis, Rod Russell (Chair), Amanda Miller, Malcolm Steward

County Councillor: Fran Wymark

2 members of the public

Clerk: Aileen Beck

Apologies: Roger Jones

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Item 14: Cllrs D Debbage, J Debbage and M Dennis

3. MINUTES OF PREVIOUS MEETING

The minutes of the last Parish Council meeting held on 4th May 2020 confirmed as a correct record – Chair to sign at next full Council meeting when able to meet in person.

4. PUBLIC PARTICIPATION & REPORTS

Cllr Whymark: As of 31/05/20 Norfolk has 2168 and Broadland 299 confirmed cases of Coronavirus and a total of 377 deaths (133 in care homes) in Norfolk.

The Help Hub for Broadland District Council is open seven days a week: for help including financial support or to make a claim for Council Tax Reduction or Housing Benefit call 01508 533933 or complete the online form at www.broadland.gov.uk/coronavirus.

Business Support Grants are available - call (01603) 430449 or complete the online form at www.broadland.gov.uk/coronavirus. Advice will be available for local businesses to support them to re-open and start trading again.

Broadland District Council (BDC), South Norfolk Council (SNC) and all District Councils have been working together with NCC as part of the Norfolk Resilience Forum - helpline for vulnerable residents is 0344 8008020, Monday to Friday 9am to 5pm.

Norfolk County Council campaign 'See Something, Hear Something, Say Something': Everyone should be safe in their own home but this isn't always the case. Call 0344 800 8020 to raise a concern about abuse or 999 in an emergency. The National Domestic Violence Helpline is available 24/7 on 0808 2000 247.

Broadland County Council has launched COVID-19 Community Heroes: Tell them about someone, or a group, who have gone above and beyond to help at: <https://www.broadland.gov.uk/covidheroes>.

Issue raised by residents:

Weeds growing through path in front of the Church – Clerk to check whether responsibility of Highways

Other matters arising:

Rough sleeper count due 7th June 2020 – any reports to Clerk

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

Council noted:

5.1 Bench at Pilson Green pond returned, Cllr Steward to monitor hedge growth and keep clean

5.2 12 graves 'topped up' in the cemetery and 5 headstones repositioned

5.3 Response sent to Broads Authority regarding fishing facilities at staithe

5.4 Insurance renewed through Came and Company for the year to 31st May 2021

5.5 Fly tipping at Field Road reported to Highways 11th May 2020

5.6 Burlingham Road play area and footpaths cannot be tidied until after 1st July (bird nesting season) and in view of condition Council AGREED George Taylor should tidy the site at a cost of £130.

Cllr J Debbage cut footpaths Marsh Road to Upton Road, Marsh Road to Broad Lane and car park at the staithe.

15/2020

- 5.7 Bus Shelter at the Village Green swept and tidied by Cllr Miller who also cleared 3 planters. Council AGREED to improve the Village Green by asking George Taylor to remove the stinging nettles and cut back growth from three sides. Quote to be obtained and work commenced as soon as possible to make grass cutting easier.

6. CORRESPONDENCE

| | | | |
|-------|------------------------------------|---------------------------------------------------------------|-------------------------------------------|
| email | Norfolk Libraries | Becoming a Friend of the Mobile Library Service | Support agreed |
| email | Marie Curie | Request for financial support | Denied – Council supports local charities |
| email | London Hearts | Offer of £200 grant against additional defibrillators | To be sent to Village Hall |
| email | Norfolk Association Local Councils | Wellbeing initiatives including Exercise at Home instructions | To be placed on website |
| email | Norfolk County Council | Norwich Western Link update | Noted |
| Email | Broadland Tree Warden | Tree Council Branching Out Fund | Noted |

7. ADMINISTRATIVE & FINANCIAL MATTERS

- 7.1 The following payments were circulated in advance and authorised:

| Payment | net | VAT | gross |
|---------------------------------------|---------|--------|---------|
| Salaries | £696.71 | | £696.71 |
| South Walsham Village Hall | £256.00 | | £256.00 |
| The Garden Guardian | £470.75 | £94.15 | £564.90 |
| George Taylor | £550.00 | | £550.00 |
| J Debbage - expenses | £8.80 | | £8.80 |
| Norfolk Association of Local Councils | £40.00 | £8.00 | £48.00 |

- 7.2 To receive and agree bank reconciliation

| Bank reconciliation as at | 27.05.2020 |
|-------------------------------------|------------|
| Bank a/c no 00621042 Current | £10,412.53 |
| Bank a/c no 01647010 Deposit | £21,424.29 |
| Bank ac/no 01460751 cemetery/c/yard | £31,469.39 |
| Bank a/c no 07455911 Deposit Hewitt | £2,066.11 |

- 7.3 First precept instalment of £9,503.50 received
- 7.4 Council noted and retrospectively authorised the internal transfer of £8,000 from current account to deposit account and £950 virement from general fund to footpath fund
- 7.5 It was AGREED the £25 donation to St Mary's Church should remain with them for the rescheduled flower festival on 19th/20th June 2021
- 7.6 Council noted the unaudited Accounting Statements for 2019/20 and the Council's Asset Register with no additions or alterations
- 7.7 Clerk attended accessibility training for word and pdf documents to be implemented from next month's agenda and adjustments made to documents dating from September 2018 when time allows. Web Accessibility Statement to be discussed at September's meeting.

8. PLANNING

Planning application 20201023: erection of brick walls and replacement of wooden fences at The Old Rectory, 30 The Street, South Walsham, NR13 6DQ – no objections

16/2020

9. HIGHWAYS

Clerk to respond to email about Streetscene Inspectors due to visit South Walsham during week of 8th June to highlights issues at junction of Field Road and to ask them to contact the Chair

10. JCBF

Council noted the representatives from the PC and PCC discussed maintenance of the churchyard and AGREED George Taylor should tidy churchyard and control of invasive weeds along church wall at estimated cost of £400. Cllr Miller will take photos of progress made.

11. BURLINGHAM ROAD COMMUNITY WOODLAND

Cllr D Debbage cut the path last month and future maintenance plans to be discussed by Cllr Steward on Council's behalf with County Farms.

12. KINGFISHER LANE CARPARK

Car park has been re-opened due to problems caused by large number of vehicles parking on the verges and obstructing deliveries to houses in Broad Lane. Car park full as soon as reopen and still unable to cope with demand, albeit with fewer cars parked on verges. Cllr Russell monitoring situation.

13. PLAYGROUND

13.1 Council noted playground to remain closed until further notice as per government directions and delegated responsibility to Cllr D Debbage to re-open when appropriate.

13.2 Cllr Steward to liaise with Clerk and book annual inspection of play equipment.

14. GRANT FROM NORFOLK COMMUNITY FUND

Council AGREED to support the takeaway bar service at South Walsham Village Hall and that the Clerk would liaise with the Trustees to agree a suitable amount to be reported at next meeting.

15. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 6th July 2020

Ballot for annual non-resident keys to slipway

Meeting closed 8.13pm

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