

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 27th July 2020 at 7.30pm** using Zoom

1. ATTENDANCE

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones, Amanda Miller, Rod Russell (Chair), Malcolm Steward Clerk: Aileen Beck
Apologies from County Councillor Fran Whymark

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None

3. MINUTES OF PREVIOUS MEETING

The minutes of the last Parish Council Meeting held on 6th July 2020 were confirmed by Council as being a correct record – Chair to sign at next meeting when able to meet in person.

4. INTERNAL AUDITOR'S REPORT

Council noted the contents of the Internal Auditor's report dated 20th July 2020. Clerk to implement recommendations: agenda for this meeting dated and will continue to be; agreement of budget to be retrospectively minuted properly at next meeting; Clerk to investigate voluntary registration of Council owned land; Clerk to check signed minutes and, if appropriate, upload correct version of minutes for July 2019 to website; Minutes of 6th July 2020 contain Council's resolution to exclude the public (as opposed to the Chair).

5. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2019/2020

- 5.1 Council AGREED that 'yes' was the appropriate answer to questions 1 through to 9 of Section 1 Annual Governance Statement and that it be signed by Chair and Clerk
- 5.2 Council APPROVED Section 2 Accounting Statements already signed by the Responsible Financial Officer and AGREED that it also be signed by the Chair

6. PUBLISHING REQUIREMENTS

Council NOTED Clerk to publish Notice of Public Rights and Publication of unaudited Annual Governance and Accountability Return with an inspection period of 30th July 2020 to 11th September 2020 on the parish council website and extracts on noticeboards

7. AUTHORISATION OF PAYMENTS

The following payments circulated prior to the meeting were authorised by Council:

	Net	VAT	Gross
St Lawrence's Trust	£200.00		£200.00
Salaries	£696.71		£696.71
Postage	£15.82		£15.82
South Walsham Village Hall	£256.00		£256.00
The Garden Guardian	£470.75	£94.15	£564.90
Internal Auditor	£120.00		£120.00
George Taylor	£411.00		£411.00

Next scheduled meeting: 7th September 2020 to include Web Accessibility Statement

Meeting closed 7.45pm

22/2020