

# MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 4<sup>th</sup> January 2021 at 7.30pm** using Zoom

## **1. ATTENDANCE**

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones, Amanda Miller, Rod Russell and Malcolm Steward

Clerk: Aileen Beck                      3 members of the public and District Councillor Nigel Brennan

Apologies from County Councillor Fran Whymark and District Councillor Justine Thomas.

## **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None

## **3. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council Meeting held on 7<sup>th</sup> December 2020 confirmed as a true record by Council and signed by the Chair.

## **4. PUBLIC PARTICIPATION & REPORTS**

Cllr Whymark – Prime Minister’s address due during this meeting; Rates per 100,000 for the week to Christmas Day for Broadland 284 (previous week 221)

Cllr Brennan – member ward funding has made a donation to the Bowls Club and potentially to Marshland Mardler too.

## **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

Council noted:

- 5.1 Clerk has spoken to Lewis Treloar (Broads Authority) as per concerns raised and contained within November minutes.
- 5.2 Clerk attended Planning training session run by Broadland/South Norfolk District Council.
- 5.3 Broads Authority planning application BA/2020/0380/HOUSEH granted for steel piling and wooden waling boards and capping.
- 5.4 Awaiting quotes for tree surveys – one received to date.
- 5.5 No entry/work in progress sign erected at former entrance to cemetery from Village Hall land.
- 5.6 Highways to programme potholes in Broad Lane & Wymers Lane for repair. Marker posts in Broad Lane to be replaced.
- 5.7 Anglian Water to replace a pump at School Road pumping station with one of a higher duty and testing to be carried out for review of site.

## **6. CORRESPONDENCE**

email	Norfolk Association of Local Councils	Duties of representative summary	Cllr Russell appointed
Email	Thorpe St Andrew Town Council	Proposed meeting for Councils within Broads Executive Area	Clerk to indicate an interest
Email	Transport East	Transport strategy survey open until 17 January 2021	Link sent to Councillors

## **7. FINANCIAL & ADMINISTRATION MATTERS**

7.1 The following payments were authorised:

	Gross £	Vat £	Net £
Salaries	728.69		728.69
Meeting costs - Zoom	5.99	1.20	7.19
01/2021			

South Walsham Parish Council, 3 Broadacres, Pilson Green, South Walsham NR13 6EJ  
Clerk: Miss Aileen Beck    Telephone: 01603 270392    Email: southwclerk@outlook.com

HP Instant Ink	8.32	1.67	9.99
Postage - Post Office Ltd	24.72		24.72
Community Heartbeat Trust	510.00	102.00	612.00
Acle Parish Council	200.00		200.00
ASAP Electrical	171.94		171.94

7.2 Bank reconciliation including quarterly review as at 29<sup>th</sup> December 2020:

Bank a/c no 00621042 Current	£4,785.40
Bank a/c no 01647010 Deposit	£21,424.29
Bank ac/no 01460751 cemetery/c/yard	£31,843.05
Bank a/c no 07455911 Deposit Hewitt	£2,066.42
Cash in hand	<u>£5.00</u>
	£60,124.16

7.3 Council AGREED to pay Clerk's salary by Standing Order each month.

7.4 Council noted tax base for 2021/22 precept reduced to 340 Band D properties.

## 8. PLANNING

Planning application 20202379 Pheasant Cottage, 1 Harrold Close, South Walsham, NR13 6EP for proposed single storey extension and change the roof of garage to full hip considered by Council - no objections.

## 9. CHURCHYARD AND CEMETERY

9.1 All lights in churchyard working well. ASAP Electrical costs £171.94 AGREED by Council.

9.2 Council AGREED quote from Abbey Memorials of £525 +VAT to repair Smith tomb within the churchyard. Clerk to liaise with Churchwarden to obtain faculty before deposit paid.

9.3 Sunken grave at cemetery topped-up.

9.4 Council AGREED value of cemetery land for HM Land Registry purposes as £1,500.

9.5 The Highways Engineer has provided technical details of calculating the appropriate splay and costs of possible traffic survey at the cemetery to improve the entrance – to be considered at a later date.

9.6 To note flower delivery for Hewitt grave was not received this year.

## 10. PLAYGROUND

Council AGREED the quote from Prestige Fencing at £950 +VAT for a new gate 1.2m wide: awaiting confirmation that the mower will fit through the gate – if adjustments to size need to be made Cllr Steward given permission to accept revised quote of up to £1,000 +VAT on behalf of Council.

## 11. MEMORIAL BENCH

Cllr Russell to discuss siting a bench within Burlingham Road Wood as a memorial to the late David Pooley with Mrs Pooley before proceeding further.

## 12. PARKING ISSUES ON BROAD LANE

Highways department of Norfolk County Council confirmed their policy of not adding to existing street furniture (except for a potential hazard) and inability to prevent unsociable parking in Broad Lane.

## 13. STEPS AT WYMERS LANE FOOTPATH ACROSS BIERWAY

Plan for proposed steps from bierway onto Wymers Lane received: Cllr Jones to liaise with Mr Crane and Norfolk County Council before work starts w/c 18<sup>th</sup> January 2021.

## 14. DEFIBRILLATOR

Colchester Inns has responded to a parishioner who informed them of the request to re-site the defibrillator: they believe the power is turned on at The Ship therefore Clerk to liaise with relevant parties to ascertain and hopefully resolve issues arising without purchasing an alternative unit. 02/2021

**15. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next scheduled meeting: 1<sup>st</sup> February 2021

Maintenance Contract renewal

Annual Health & Safety / Risk Assessment review

Meeting closed 8.10pm

03/2021