

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 1st February 2021 at 7.30pm** using Zoom

1. ATTENDANCE

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones, Amanda Miller, Rod Russell and Malcolm Steward

Clerk: Aileen Beck 7 members of the public and District Councillor Nigel Brennan

Apologies from County Councillor Fran Whymark and District Councillor Justine Thomas.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr D Debbage – Trustee of South Walsham Village Hall – 8.2, 9 and 11

Cllr J Debbage – Trustee of South Walsham Village Hall – 8.2, 9 and 11

Cllr M Dennis – Trustee of South Walsham Village Hall – 8.2, 9 and 11

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 4th January 2021 confirmed as a true record by Council and signed by the Chair.

4. PUBLIC PARTICIPATION & REPORTS

Residents: Owners of Partridge House spoke about their plans for the land in their planning application. Three letters concerning the cemetery discussed: Cllr Russell spoke to one resident this afternoon upon receipt of her letter and she is pleased that time was taken to explain the plans, and problems encountered, to her. One letter was concerned that people were being expected to walk to the cemetery along the main road - Clerk to respond as no expectation of such action and Village Hall kindly allow access via foot to the cemetery which is currently restricted due to wet weather and ongoing drainage work and planting. One other email which Clerk will answer based upon ongoing improvements. Three emails received regarding the closure of the carpark – see item 13.5. One report of fly-tipping on privately-owned land. Clerk re-iterated that she was awaiting quotes for a tree survey and that it would return to the agenda once Council were able to discuss three quotes.

County Councillor Whymark: The Help Hub can be contacted on 01508 533933 between 08:15 and 22:00 Monday to Friday or email helphub@s-norfolk.gov.uk. Broadland DC on behalf of the Norfolk Warm Homes Partnership have grants available for properties with an EPC rating of E, F or G rated and occupied by people with a total household income of £30,000 or less. For owner occupiers, grants can fully fund the work, up to £10k. For private sector rented, grants can cover 2/3 of the total cost of works, up to £5k. Information can be found at www.norfolkwarmhomes.org.uk or call 01603 430103.

District Councillor Brennan: Broadland District Council are requesting that residents stay in their own village, town or part of city as indicated by guidance. Broads Drainage Board highlighting issue with floating pennywort which is very invasive.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

Clerk reported various issues to Highways: potholes in front of 20,22 & 24 Marsh Road to be fixed within 6 weeks; drain/excess water in front of Fairhaven Primary 'action identified to resolve the issue'; potholes along Kingfisher Lane, flooding at 1 The Street; incomplete/inaccessible pavement at Marsh Road/Oakfield Drive.

6. CORRESPONDENCE

Broadland District Council	Rough Sleeper Count as at 31 st January 2021	Noted
Broads Authority	Update for Parish Councils	Noted

04/2021

Greater Norwich Local Plan	Regulation 10 publication period from 9am 1 st February to 5pm 15 th March 2021 – representations on soundness or legal compliance of the GNLP	Noted
Acle Parish Council	Thank you for donation of £200	Noted

7. FINANCIAL & ADMINISTRATION MATTERS

7.1 The following payments were agreed:

	Net	VAT	Gross
Salaries	728.69		728.69
Zoom	5.99	1.20	7.19
Land Registry searches	27.00		27.00
Home Bargains - printer paper	2.49	0.50	2.99
7.2 Bank reconciliation as at 25.01.2021:			
Bank a/c no 00621042 Current			£3,228.00
Bank a/c no 01647010 Deposit			£21,424.29
Bank ac/no 01460751 cemetery/churchyard			£32,331.41
Bank a/c no 07455911 Deposit Hewitt			£2,066.46
Cash in hand			£
			59,080.14
7.3 Council noted internal transfer of £1,174.65 from cemetery and churchyard account to current/treasurer's account.			
7.4 It was AGREED to consider the Health and Safety policy next month.			
7.5 Council NOTED the draft Risk Management Scheme document and that Councillor led activities need to be risk assessed and included within the Scheme.			
7.6 Council NOTED that at present the Annual Parish Meeting and Annual Parish Council Meeting scheduled for 10 th May 2021 may not be held remotely under current legislation, unless an extension is granted.			
7.7 Council AGREED to agree Clerk's attendance at two cemetery courses offered by NALC at £30 +VAT each (Exclusive Rights of Burial and Memorials).			

8. PLANNING

- 8.1 Planning application 202110056 land to the rear of Partridge House, The Street, South Walsham, NR13 6AH for change of use of agricultural land to residential amenity land to serve Partridge House: Council AGREED to support the application and has no objections.
- 8.2 Prior Notification Planning application 20210098 land at Recreation Ground, School Road, South Walsham NR13 6DD for installation of 15m lattice tower supporting 3 antennas in an open headframe, 1 transmission dish, 3 equipment cabinets, 1 meter cabinet and ancillary development: Council can comment only upon location and appearance – it was noted the tower to be located in scrub land to the side of the recreation ground and that as the Village Hall was in negotiations with the applicant and no agreement was in place it was difficult to comment further at this stage.

9. GRASS CUTTING CONTRACT

It was AGREED to grant the grass cutting contract for the Village Green to South Walsham Village Hall at cost of £396 for weekly cuts over 8 months (March – October 2021) and to review at end of period.

It was NOTED that South Walsham Village Hall will continue its obligations this year under the Agreement at a cost of £1,687.52 for weekly cuts over 8 months (March – October 2021).

It was AGREED that Garden Guardian would continue to carry out the remainder of the work required in the village at a total cost of £3,450 for March – October 2021 as per current specification (save for removal of village green). Access to the cemetery from the Recreation Ground to be ready for March.

05/2021

Council NOTED to quotes for removal of grass cuttings on first cut of the season at the churchyard – cost either £60 + VAT if cuttings left on site or £120 + VAT if removed: higher cost AGREED if fulfils wishes of the JCBF committee.

10. CHURCHYARD AND CEMETERY

- 10.1 Council noted next JCBF meeting arranged for 15th February 2021.
- 10.2 It was noted Clerk intends to submit Land Registry application for registration of cemetery this month.
- 10.3 Council AGREED to accept quote of £200 for the first days work and £150 for additional days to clear the ditch to improve drainage from the cemetery. Remainder of hedging saplings to be planted afterwards.
- 10.4 It was AGREED to consider the Norfolk Wildlife Trust Norfolk Churchyard Conservation Scheme for both the churchyard and cemetery – to be referred to the JCBF.
- 10.5 The lights in the churchyard remain in good working condition. Council AGREED to ant powder being purchased and laid as required. Maintenance programme in place in readiness for any issues.
- 10.6 It was NOTED Clerk required to sign a resolution to apply for a faculty for tomb repair work agreed at item 9.2 within minutes of 4th January 2021 meeting.

11. PLAYGROUND

Council AGREED the revised quote from Norfolk Prestige Fencing for larger gate at the play equipment area at £1,151.80 + VAT.

12. DEFIBRILLATOR

Cabinet at Pilson Green pond removed; new cabinet due to be fitted this week or next and has higher water resistance. The cabinet at The Ship has electrical power. If a new cabinet needed to be fitted access would be required to the pub.

13. ISSUES ARISING WITHIN THE VILLAGE FOR DISCUSSION:

- 13.1 Bierway – Ploughed during very wet weather and sheer volume of users, during the wet weather has caused current problems.
- 13.2 Steps from Wymers Lane onto the bierway – Norfolk County Council/Norse report to being behind schedule so work will not commence on 18th January. No revised date available. Nicholas Crane has offered to improve access himself for users of the footpath and to ensure agricultural access is maintained. Council AGREED to Cllr Jones contacting Mr Crane with a view to proceeding on that basis.
- 13.3 Access to the staithe for land registration purposes – Clerk has reviewed Deeds and cannot find any rights of access to the staithe owned by Council from Fleet Lane. The Broads Authority now own the land adjacent which visitors to the staithe need to cross to gain access. Clerk to enquire of the Broads Authority whether they would be prepared to acknowledge such rights were in existence when they took ownership so Land Registry titles can be updated accordingly.
- 13.4 Fence at the staithe – Reed panel fence has ivy growing over it and needs trimming. Clerk to contact owner.
- 13.5 Kingfisher Lane carpark – Council AGREED to closure of the carpark following the introduction of the third lockdown and AGREED to continue such closure until further notice. Damage has been caused by problematic parking during the wet weather and will need rectification once weather improves. The Broads Authority have reported that they may be able to look into the parking situation at the Broad in conjunction with measures taken by other national parks.

14. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 1st March 2021

Annual Data Protection review & Annual Publication Scheme review

Meeting closed 20.45 06/2021