

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 7th December 2020 at 7.30pm** using Zoom

1. ATTENDANCE

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones, Amanda Miller, Rod Russell and Malcolm Steward

Clerk: Aileen Beck 2 members of the public

County Councillor Fran Whymark and District Councillor Nigel Brennan

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 2nd November 2020 confirmed as a true record by Council and signed by the Chair.

4. PUBLIC PARTICIPATION & REPORTS

Clerk reported request from St Mary's to allow Fairhaven Garden Trust to erect a Christmas tree within the Churchyard as part of the tree festival with area 'made good' afterwards – agreed by Council.

County Councillor F Whymark: Norfolk Winter Covid Support Scheme provides various means of support, food vouchers for all children eligible for free school meals – see norfolk.gov.uk/what-we-do-and-how-we-work/campaigns/winter-covid-support-scheme or call 0344 800 8020. Council tax rise by Norfolk County Council of 2% with Broadland also increasing by 2% equivalent to a £5 rise for Band D properties. The Additional Restrictions Grant through Broadland District Council now open www.broadland.gov.uk/coronavirus/business. Community at Heart Lottery to support local good causes has first draw on 27th February 2021 – see communityatheartlottery.com/goodcauses.

Cllr Miller: Tractors speeding through village and eroding the verge at Burlingham Road junction

Cllr Russell: Mr Hood in agreement for Chair to speak to Highways about parking restrictions along Broad Lane to restrict parking on verges – Clerk to request such meeting with Highways

Cllr J Debbage: Roadway collapsed in front of 20,22 & 24 Marsh Road – Clerk to report to Highways

Cllr D Debbage: Parish Partnership Fund to provide steps from Wymers Lane to bierway – Clerk to chase and involve Cllr Whymark if necessary.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

Internal audit by councillor delayed due to lockdown: Clerk to organise when restrictions ease

6. CORRESPONDENCE

Email	Acle Food Bank	Request for non-perishable food items and toiletries to Acle Methodist Church, open Thursdays 10-11am or cheques made payable to Acle Parish Council	Noted
Email	Norfolk Association of Local Councils	Questionnaire for completion re flood and emergency planning from Anglian (Eastern) Regional Flood and Coastal Committee	Clerk to send to emergency planning Cllrs
Email	Broads Authority	Vacancy for an Independent Person to help promote and maintain high ethical standards among its Members and Co-opted Members.	Noted
Email	Broadland/South Norfolk District Councils	Planning training Zoom sessions 16 th December 2020 & 19 th January 2021	Clerk to attend December session

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7. FINANCIAL & ADMINISTRATION MATTERS

7.1 Council agreed and authorised the following payments as per circulated schedule:

	Net £	VAT £	Gross £
Salaries	728.69		728.69
Zoom - meeting costs	5.99	1.20	7.19
Paul Randell – bus shelter materials	598.17		598.17
Net World Sports – net at Cemetery	287.45	57.49	344.94
George Taylor – work at Cemetery	640.00		640.00
PKF Littlejohn LLP – audit fees	200.00	40.00	240.00
URM – recycling	6.75	1.35	8.10
Land Registry search & reg'n fees	49.00		49.00

7.2 Council received and agreed bank reconciliation as at 30th November 2020:

Bank a/c no 00621042 Current	£6,966.98
Bank a/c no 01647010 Deposit	£21,424.29
Bank ac/no 01460751 cemetery/c/yard	£31,163.14
Bank a/c no 07455911 Deposit Hewitt	£2,066.40
Cash in hand	<u>£10.00</u>
	£61,630.81

7.3 Council noted and authorised internal transfers of £2,286.11 (£20.14 from 'interest' and £2,265.61 from 'VAT') into the general fund and transfers out of general fund of £3,113.36 (£1,409.73 to 'bus shelters', £1,684.48 to 'Village Hall' and £19.15 into 'playground')

7.4 Council noted Notice of Conclusion of Audit received from external auditors PKF Littlejohn LLP without any recommendations or comments and posted on website and noticeboards on 9th November 2020

7.5 Council AGREED precept request of £20,028 to be submitted to Broadland District Council for 2021/22

7.6 Council re-adopt Grant Awarding policy reviewed annually

7.7 Council received Clerk's report on Council's land ownership and agreed to proceed with first registrations of unregistered land owned by Council

8. PLANNING

Council considered Broads Authority Planning application BA/2020/0380/HOUSEH to replace 115m quay heading at White Lodge, 3 Kingfisher Lane, South Walsham: no objections however Cllr Dennis suggested wooden piling as mentioned by the Historic Environment Manager be more in keeping for the area. Clerk to enquire whether any guidance in place with regard to referred materials in such circumstances.

9. TREES

Specification for the four sites requiring tree survey sent out to three companies: one quote received to date. To return to agenda when 3 quotes obtained.

10. CHURCHYARD AND CEMETERY

10.1 Cllr Steward reported that spare parts are not available for the lights at the churchyard and all screws have seized so Norwich Electrical quoted for replacing the entire unit. He has drilled the screws out and modified the lights to take standard screw type lamps. Local electrician Jimmy Masters has wired five back in place so all now work. 4 to be removed and modified when appropriate. Council thanked Cllr Steward and Mr Masters for their work and investigations.

10.2 Two quotes obtained by Clerk for work to the Smith tomb at the Churchyard – awaiting written third quote – revisit next month if possible to enable List B application to Diocese to proceed.

10.3 Cllr J Debbage reported conifers have been cut down and chipped where possible although a few log remain on site. Next stage involves clearing the ditch. Clerk to investigate whether licence required to

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remove soil from site. New access site for cemetery is via gap in new hedging to be wide enough for mower. Cllr Russell to source 'no entry to cemetery' sign to be situated on Village Hall site. Poles and net to be installed on cemetery ground to prevent damage to memorials from stray balls.

10.4 Council received current fee schedule and paperwork for the cemetery – fees to remain as written but clarification needed as to where/how grave diggers dispose of excess soil.

11. PLAYGROUND

One further quote awaited – only two companies prepared to submit suggestions for considerations due to level of demand.

12. DEFIBRILLATORS

Automatic External Defibrillator (AED) at The Ship requires servicing perhaps due to cold weather spell as the cabinet has no heating due to the electricity having been turned off at the mains. Clerk to liaise with the Marshland Mardler to place an advert asking whether anyone nearby would be prepared to host the cabinet (weekly checks carried out by a volunteer within the village). Cllr Russell confirmed Mrs Seago has agreed that the new cabinet can be placed on her wall along with a protective shelf and another for the Council noticeboard. Cllr Steward to fit cabinet along with local electrician Jimmy Masters. Cllr Steward also received a call from a resident offering a financial contribution towards the AEDs, if required. Clerk to write to Mrs Seago to thank her for her cooperation.

13. SPEED CAMERA DATA

Data downloaded from the unit for the end of October 2020 shows traffic speed is greater first thing in the morning. Clerk to send information to Acle Police.

14. COVID19 GRANT

Council AGREED to support the foodbank supporting local villages set up by Acle Parish Council by donating £200 from the Covid19 Grant received from Norfolk Community Fund.

15. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 4th January 2021

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