

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the meeting of South Walsham Parish Council on

Monday 1st March 2021 at 7.30pm to be held via Zoom

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the allows the use of remote meetings until 7th May 2021.

Information for Members of the Public:

1. The meeting can be accessed via Zoom - Meeting ID: 882 8786 1401 and password: 334177
<https://us02web.zoom.us/j/88287861401?pwd=d1JGV2hmdC9Eazlpa2xUMIBTOW96dz09> Telephone numbers: +44 203 481 5237; +44 203 481 5240; +44 203 901 7895; +44 131 460 1196 or +44 203 051 2874
2. You can join the meeting either by phone, computer or android/apple device. You will be muted upon entry.
3. Members of the public wishing to speak on an item on this agenda need submit this in writing by 12noon Monday 1st March 2021. This will be read out under public participation for members to consider.
4. The agendas and the minutes of the meeting are available on the Council's website.
5. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

Aileen Beck Aileen Beck - Parish Clerk

24th February 2021

AGENDA

1. ATTENDANCE

To note those participating and to consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 1st February 2021.

4. PUBLIC PARTICIPATION & REPORTS

Clerk to read any comments submitted before the deadline above.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

Update on issues reported to Highways: potholes along Kingfisher Lane and Marsh Road scheduled for repair in approximately 6 weeks; drains in front of school scheduled for attention in approximately 6 weeks.

Anglian Water: update on new pump at School Road pumping station.

6. CORRESPONDENCE

Norfolk Citizens Advice	Request for support	For consideration
Broadland Futures Initiative	Virtual Village Hall events, exhibition and survey	For information
Broadland District Council	Rough Sleeper Count as at 28 th March 2021	For information
Broads Authority	Public Access System unavailable 3 rd 4 th 5 th 29 th & 30 th March 2021	For information

7. FINANCIAL & ADMINISTRATION MATTERS

- 7.1 To agree and authorise payments as per circulated schedule.
- 7.2 To receive and agree bank reconciliation.
- 7.3 To agree cost of parts needed to re-hang swings when appropriate to do so at £40.70 + VAT.
- 7.4 To agree Health and Safety policy.
- 7.5 To agree Council's Risk Management Scheme.
- 7.6 To re-adopt the Publication Scheme.
- 7.7 To re-adopt the Information and Data Protection Policy.
- 7.8 To consider whether the Annual Parish Meeting scheduled for 10th May 2021 should be re-arranged for 12th April 2021.

8. PLANNING

- 8.1 To consider Planning application 20210130 Erection of general purpose grain store at Harefen Farm, Harefen Lane, South Walsham NR13 6DG.
- 8.2 To consider Planning application 20210228 Change of use from public house to 2 residential properties and erection of 1 dwelling with associated works at The Kings Arms, 1 Panxworth Road, South Walsham NR13 6DY.
- 8.3 To consider Planning application 20210224 raise of roof ridge height to create upstairs accommodation including dormer windows at Keston and Orenda, 8 & 10 Panxworth Road, South Walsham NR13 6DY.
- 8.4 To consider Planning application BA/2021/0043/HOUSEH Timber framed and thatched boathouse with replacement quay heading at Waterside, 7 Kingfisher Lane, South Walsham.

9. MAINTENANCE PROGRAMME

- 9.1 To discuss and agree work contained within the planned maintenance programme for 2021 – Cllr Steward.
- 9.2 To consider request for a hedge cutter for use within the community woodland and other sites.
- 9.3 To discuss progress of the tree survey and tree work required (also items 10.2 and 10.4 below).

10. CHURCHYARD AND CEMETERY

- 10.1 To receive notes from the JCBF meeting held 15th February 2021.
- 10.2 To discuss the removal of juniper tree as recommended by David Lemon, Diocese Surveyor.
- 10.3 To approve the planting of Cherry Blossom tree in place of said juniper tree by churchyard gate.
- 10.4 To discuss raising the canopy of the Scots Pine in the churchyard.
- 10.5 To approve formation of a working party to concentrate on vegetation by Pollard and Rowe graves.
- 10.6 To receive an update on the churchyard conservation scheme idea.
- 10.7 To note Garden Guardian will remove grass cuttings from churchyard following first cut of the season at cost of £120 + VAT to be met from JCBF funds.

11. SLIPWAY

To consider request from the Broads Authority regarding issue of keys to slipway.

12. ISSUES ARISING WITHIN THE VILLAGE FOR DISCUSSION:

- 12.1 Access from Wymers Lane onto the bierway – Cllr Jones.
- 12.2 Defibrillators – Cllr Steward.
- 12.3 Dog mess within the village – Cllr J Debbage.
- 12.4 Pot holes in The Street – Cllr J Debbage.
- 12.5 Glass recycling facilities at The Ship – Clerk.
- 12.6 Kingfisher Lane carpark – Cllr Russell/Clerk.

Council may RESOLVE that in accordance with the Public Bodies (admission to Meetings) Act 1960 that the public and press be excluded during consideration of items 13 and 14 due to their confidential nature.

13. EMPLOYMENT MATTERS

To discuss matters relating to the Clerk.

14. JOINT COUNCILS BAKER FUND

To discuss the request from the Parochial Church Council to reduce the payments received from the Baker Fund for a further year.

15. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 12th April 2021