

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the meeting of South Walsham Parish Council on

Monday 1st February 2021 at 7.30pm to be held via Zoom

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the allows the use of remote meetings until 7th May 2021.

Information for Members of the Public:

1. The meeting can be accessed via Zoom - Meeting ID: 868 0040 6585 and password: 992010
<https://us02web.zoom.us/j/86800406585?pwd=Z0c3VHkvTIRWSHlzbGhRK3Z5SIN1QT09> Telephone numbers: +44 203 481 5237; +44 203 481 5240; +44 203 901 7895; +44 131 460 1196 or +44 203 051 2874
2. You can join the meeting either by phone, computer or android/apple device. You will be muted upon entry.
3. Members of the public wishing to speak on an item on this agenda need submit this in writing by 12noon Monday 1st February 2021. This will be read out under public participation for members to consider.
4. The agendas and the minutes of the meeting are available on the Council's website.
5. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

Aileen Beck Aileen Beck - Parish Clerk

27th January 2021

AGENDA

1. ATTENDANCE

To note those participating and to consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects: your wellbeing or financial position; that of your family or close friends or that of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 4th January 2021.

4. PUBLIC PARTICIPATION & REPORTS

Clerk to read any comments submitted before the deadline above.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

Clerk reported various issues to Highways: potholes in front of 20,22 & 24 Marsh Road to be fixed within 6 weeks; drain/excess water in front of Fairhaven Primary 'action identified to resolve the issue'; potholes along Kingfisher Lane, flooding at 1 The Street; incomplete/inaccessible pavement at Marsh Road/Oakfield Drive.

6. CORRESPONDENCE

Broadland District Council	Rough Sleeper Count as at 31 st January 2021	For information
Broads Authority	Update for Parish Councils	For information
Greater Norwich Local Plan	Regulation 10 publication period from 9am 1 st February to 5pm 15 th March 2021 – representations on soundness or legal compliance of the GNLP	For consideration

Acle Parish Council	Thank you for donation of £200	For information
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7. FINANCIAL & ADMINISTRATION MATTERS

- 7.1 To agree and authorise payments as per circulated schedule.
- 7.2 To receive and agree bank reconciliation.
- 7.3 To note internal transfer of £1,174.65 from cemetery and churchyard account to treasurer's account.
- 7.4 To agree Health and Safety policy.
- 7.5 To consider draft Risk Management Scheme document for addition of Cllr led activities.
- 7.6 To consider the timing of the Annual Parish Meeting and Annual Parish Council Meeting currently scheduled for 10th May 2021.
- 7.7 To agree Clerk's attendance at two cemetery courses offered by NALC at £30 +VAT each.

8. PLANNING

- 8.1 To consider Planning application 202110056 land to the rear of Partridge House, The Street, South Walsham, NR13 6AH for change of use of agricultural land to residential amenity land to serve Partridge House.
- 8.2 To consider Prior Notification Planning application 20210098 land at Recreation Ground, School Road, South Walsham NR13 6DD for installation of 15m lattice tower supporting 3 antennas in an open headframe, 1 transmission dish, 3 equipment cabinets, 1 meter cabinet and ancillary development.

9. GRASS CUTTING CONTRACT

To agree quotations received from the Village Hall and Garden Guardian and specifications together with a request from the Parochial Church Council for collection of grass cuttings following first cut of the year at the churchyard.

10. CHURCHYARD AND CEMETERY

- 10.1 To note next JCBF meeting arranged for 15th February 2021.
- 10.2 To note Clerk to submit land Registry application for registration of cemetery this month.
- 10.3 To discuss cemetery access from Recreation Ground – Cllr J Debbage.
- 10.4 To discuss conservation area in churchyard and cemetery – Cllr J Debbage.
- 10.5 To discuss churchyard lighting – Cllr Steward.
- 10.6 To note Clerk required to sign a resolution to apply for a faculty for tomb repair work agreed at item 9.2 within minutes of 4th January 2021 meeting.

11. PLAYGROUND

To agree revised quote from Norfolk Prestige Fencing for larger gate at the play equipment area – Cllr Steward.

12. DEFIBRILLATOR

Update on both units and cabinets – Cllr Steward & Clerk.

13. ISSUES ARISING WITHIN THE VILLAGE FOR DISCUSSION:

- 13.1 Bierway – Clerk.
- 13.2 Steps from Wymers Lane onto the bierway – Cllr Jones.
- 13.3 Access to the staithe for land registration purposes – Clerk.
- 13.4 Fence at the staithe – Cllr J Debbage.
- 13.5 Kingfisher Lane carpark – Cllr Russell.

14. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 1st March 2021

Annual Data Protection review & Annual Publication Scheme review