

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the meeting of South Walsham Parish Council on

Monday 4th January 2021 at 7.30pm to be held via Zoom

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the allows the use of remote meetings until 7th May 2021.

Information for Members of the Public:

1. The meeting can be accessed via Zoom - Meeting ID: 846 3571 9098 and password: 369974
<https://us02web.zoom.us/j/84635719098?pwd=cEthaG44SXpBVnNvRnZkRkhpamRLdz09> Telephone numbers: +44 203 481 5237; +44 203 481 5240; +44 203 901 7895; +44 131 460 1196 or +44 203 051 2874
2. You can join the meeting either by phone, computer or android/apple device. You will be muted upon entry.
3. Members of the public wishing to speak on an item on this agenda need submit this in writing by 12noon Monday 4th January 2021. This will be read out under public participation for members to consider.
4. The agendas and the minutes of the meeting are available on the Council's website.
5. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

Aileen Beck

Aileen Beck Parish Clerk

29th December 2020

AGENDA

1. ATTENDANCE

To note those participating and to consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 7th December 2020.

4. PUBLIC PARTICIPATION & REPORTS

Clerk to read any comments submitted before the deadline above.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Clerk reported to Lewis Treloar (Broads Authority) as per November minutes.

5.2 Clerk attended Planning training session run by Broadland/South Norfolk District Council.

5.3 Broads Authority planning application BA/2020/0380/HOUSEH granted for steel piling and wooden waling boards and capping.

5.4 Awaiting quotes for tree surveys – one received to date.

5.5 No entry/work in progress sign erected at former entrance to cemetery from Village Hall land.

- 5.6 Highways to programme potholes in Broad Lane & Wymers Lane for repair. Marker posts in Broad Lane to be replaced.
- 5.7 Anglian Water to replace a pump at School Road pumping station with one of a higher duty and testing to be carried out for review of site.

6. CORRESPONDENCE

email	Norfolk Association of Local Councils	Duties of representative summary
Email	Thorpe St Andrew Town Council	Proposed meeting for Councils within Broads Executive Area
Email	Transport East	Transport strategy survey open until 17 January 2021

7. FINANCIAL & ADMINISTRATION MATTERS

- 7.1 To agree and authorise payments as per circulated schedule.
- 7.2 To receive and agree bank reconciliation including quarterly review.
- 7.3 To agree payment of Clerk’s wages by Standing Order each month.
- 7.4 To note tax base for 2021/22 precept request reduced to 340 Band D properties.

8. PLANNING

To consider Planning application 20202379 Pheasant Cottage, 1 Harrold Close, South Walsham, NR13 6EP for proposed single storey extension and change the roof of garage to full hip.

9. CHURCHYARD AND CEMETERY

- 9.1 To note contents of Cllr Steward’s report and agree costs incurred to modify churchyard lights.
- 9.2 To consider tomb repair quotes and appoint one to carry out necessary work.
- 9.3 To discuss sunken grave.
- 9.4 To agree value of cemetery land for Land Registry purposes.
- 9.5 Update from Clerk regarding cemetery entrance.
- 9.6 To note flower delivery for Hewitt grave was not received this year.

10. PLAYGROUND

To consider quotes for playground gates and agree upon supplier.

11. MEMORIAL BENCH

To discuss siting a bench within Burlingham Road Wood as a memorial to the late David Pooley.

12. PARKING ISSUES ON BROAD LANE

To discuss response received from Highways department of Norfolk County Council.

13. STEPS AT WYMERS LANE FOOTPATH ACROSS BIERWAY

To discuss plan received from Norfolk County Council.

14. DEFIBRILLATOR

To note quote for stand-alone unit received from Community Heartbeat Trust.

15. ITEMS FOR INCLUSION IN THE NEXT AGENDA

- Next scheduled meeting: 1st February 2021
- Maintenance Contract renewal
- Annual Health & Safety / Risk Assessment review