

## **NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING**

You are hereby invited to attend the meeting of South Walsham Parish Council on

**Monday 2<sup>nd</sup> November 2020 at 7.30pm**

Members of Council have the option to meet in person in line with current social distancing measures at South Walsham Village Hall. Members of the press and public are invited to attend by Zoom.

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the allows the use of remote meetings until 7<sup>th</sup> May 2021.

### **Information for Members of the Public:**

1. The meeting can be accessed via Zoom - Meeting ID: 819 3477 2971 and password: 127375  
<https://us02web.zoom.us/j/81934772971?pwd=Y2pnbXNobEtIamdpMVpFMytrSXhhQT09>  
Telephone numbers: +44 203 481 5237; +44 203 481 5240; +44 203 901 7895; +44 131 460 1196 or +44 203 051 2874
2. You can join the meeting either by phone, computer or android/apple device. You will be muted upon entry.
3. Members of the public wishing to speak on an item on this agenda need submit this in writing by 12noon Monday 2<sup>nd</sup> November 2020. This will be read out under public participation for members to consider.
4. The agendas and the minutes of the meeting are available on the Council's website.
5. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

*Aileen Beck*

Aileen Beck Parish Clerk

28<sup>th</sup> October 2020

## **AGENDA**

### **1. ATTENDANCE**

To note those participating and to consider apologies for absence.

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

### **3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 5<sup>th</sup> October 2020

### **4. PUBLIC PARTICIPATION & REPORTS**

Clerk to read any comments submitted before the deadline above

### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

5.1 Clerk contacted Fleurets regarding condition of the Kings Arms – awaiting response from owners

5.2 Broadland District Council to carry out review of car parking provisions and will contact Clerk to discuss problems encountered and raised

South Walsham Parish Council, 3 Broadacres, Pilson Green, South Walsham NR13 6EJ  
Clerk: Miss Aileen Beck Telephone: 01603 270392 Email: southwclerk@outlook.com

## 6. CORRESPONDENCE

Email	Norfolk Association for Local Councils	Norfolk ALC is now registered with the Financial Conduct Authority as a Cooperative Society, which provides services to its members.	Councillor representative required
Email	Highways	Streetscene Inspectors visit due w/c 23 <sup>rd</sup> November	
Email	Broadland District Council	Community at Heart Lottery virtual launch 5 <sup>th</sup> November at 11am	For information
Email	Library Services	Mobile Library route resumed: CEN518 Friday every four weeks 10.20am at Hill Farm : next date 27 <sup>th</sup> November	For information
Email	Marshland Mardler	Thank you for grant agreed at October's meeting	For information
Email	NALC Wellbeing	Isolation support leaflet	On noticeboards
Email	Norfolk County Council	Budget consultation for 2021/22 open to 14 December	For information
Email	St Mary's Churchwarden	Request to use bus shelter on Village Green as part of the Christmas Tree and Light Festival in December	For consideration

## 7. FINANCIAL MATTERS

- 7.1 To consider report on refurbishment of Pilson Green Pond bus shelter and agree payment for work
- 7.2 To agree and authorise payments as per circulated schedule
- 7.3 To receive and agree bank reconciliation
- 7.4 To appoint Councillor to carry out 6 month internal audit (must not be a signatory on bank accounts)
- 7.5 To consider the budget for 2021/22
- 7.6 To receive mid-year salary report

## 8. PLANNING

To consider planning application 20202010: erection of general purpose grain store building at Newport Farm, South Walsham NR13 6DS

## 9. TREES

To consider tree work undertaken in the village and progress on tree survey

## 10. CHURCHYARD AND CEMETERY

- 10.1 To receive report from Cllr Steward regarding churchyard light problems and potential solutions
- 10.2 Update on tomb repair quotes from the Clerk
- 10.3 Update from Clerk with regards to cemetery plans
- 10.4 To consider fees and charges for the cemetery

## 11. SLIPWAY

- 11.1 To receive report of meeting between Clerk and the Broads Authority on 20<sup>th</sup> October 2020
- 11.2 To discuss resident's concerns previously raised in light of said meeting

## 12. TRAFFIC CALMING MEASURES/SAM2 SIGN

To discuss whether any additional sites should be added to the Memorandum of Understanding dated 24<sup>th</sup> November 2017 and sign the new agreement if not

## 13. PLAYGROUND

To discuss quotes for new gate and closures

## 14. DEFIBRILLATOR

To agree the cost of purchasing and fitting a new cabinet for the AED at Iona, School Road

**15. FLYTIPPING**

To receive flytipping report and agree action to be taken

**16. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next scheduled meeting: 7<sup>th</sup> December 2020

Precept

Annual review of Grant Awarding policy