

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 6th January 2020** at 7.30pm at South Walsham Village Hall

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones, Amanda Miller, Rod Russell
(Chair), Malcolm Steward
Clerk: Aileen Beck 9 members of the public

1. ATTENDANCE

Apologies received from District Cllr Nigel Brennan

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr D Debbage – Village Hall Trusteeship – item 11

Cllr J Debbage – Village Hall Trusteeship – item 11

Cllr M Dennis – Village Hall Trusteeship – item 11

3. MINUTES OF PREVIOUS MEETING

Minutes of the Parish Council Meeting held on 2nd December 2019 signed by Chair as a true and correct record.

4. PUBLIC FORUM

4.1 Cllr Nigel Brennan reports he has £500 of ‘member ward funding’ to allocate.

Local Police report for December: theft of motor vehicle; domestic assaults and obstruction of police; criminal damage/theft at South Walsham Village Hall.

4.2 Public Forum: Attempted theft of lead from South Walsham Church in October and break incidents at Village Hall – any suspicious activity to be reported direct to Police; Speeding cars through village caused injury - exacerbated by protruding hedge on The Street - Clerk to report to Highways; access to Upton Road footpath restricted by overgrown foliage – Clerk to write to homeowners.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

Council noted:

5.1 Parish Precept request £19,007 submitted

5.2 Parish Partnership Scheme to improve access FP5 from Wymers Lane submitted and acknowledged

5.3 Clerk contacted Complainant as per item 14 of December 2019 minutes – with immediate effect all keys to slipway to be issued via the Clerk

5.4 Localised flooding by Kings Arms and by Chameryhall Lane reported to Highways plus the rotten posts alongside the footpath on School Road

6. CORRESPONDENCE

email	Broadland Tree Warden Network	Request for £25 donation	Agreed at December’s meeting
email	Councillor	Incident caused by car speeding through village – reported to Police	Discussed Public Forum
letter	Broads Authority	1 timber shelter approved for South Walsham Fen	Noted
letter	Norfolk Accident Rescue Service	Request for donation	£25 donation AGREED - Cllr Jones proposed, Cllr Russell second

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email	SWVH	Equipment stolen from the Village Hall – reported to Police	Discussed Public Forum
email	Greater Norwich Local Plan	Invitation to briefing on consultation on 22 nd January 7-8pm at BDC office	Clerk to attend if possible
email	Norfolk & Waveney NHS	Newsletter update	Noted

7. PLANNING

- 7.1 Application 20191870 Grup Farm, Acle Road, South Walsham, NR13 6DD: Ground and First Floor Extension and Front Porch – no objections sent
- 7.2 Application 20191259 Pheasant Cottage, 1 Harrold Close, South Walsham, NR13 6EP: Amended plans for Erection of Replacement Dwelling & Garage following the Demolition of the Existing – no objections sent

8. ADMINISTRATIVE & FINANCIAL MATTERS

- 8.1 The following payments were authorised:

Viking	72.11	14.42	86.53
SLCC	51.50	0.80	52.30
Salaries	693.97		693.97
Clerk's expenses	16.19		16.19
South Walsham Village Hall	1,000.00		1,000.00
Tree Warden Network	25.00		25.00

- 8.2 Accounts to 30th December 2019 presented; bank balances at that date:

Bank a/c no 00621042 current	14,333.89
Bank a/c no 01647010 Deposit	13,424.29
Bank ac/no 01460751 cemetery/churchyard	30,399.19
Bank a/c no 07455911 Deposit Hewitt	2,084.62

- 8.3 Annual Review of the Effectiveness of Internal Control Policy AGREED and signed by Chair
- 8.4 Health and Safety Policy AGREED and signed by Chair
- 8.5 It was AGREED Clerk to undertake Certificate in Local Council Administration through the Norfolk Association of Local Councils
- 8.6 It was AGREED Clerk should proceed with compiling new Parish Council website in conjunction with NALC and report to Council at each meeting
- 8.7 It was AGREED to gauge support to make South Walsham a 'No Cold Calling Zone' by asking for a volunteer from the village to become the community champion; Clerk to place advert in The Mardler

9. CEMETERY

Cllr J Debbage has quote for removal of existing scrub and conifers together with costs for a replacement hedge in keeping with other borders. Villager has offered to chip and remove debris free of charge. Awaiting other quotes to include digger hire and necessary remedial work. South Walsham Village Hall in agreement with plans as will improve look of area and improve drainage. A Sports Net has been suggested to protect the cemetery from stray balls from football pitches – costs between £125 and £500 dependent upon permanent or temporary fixture.

10. HIGHWAYS & FOOTPATHS

Clerk to place article in The Mardler to ask for users of the footpath across South Walsham Marshes to complete a User Evidence Form

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11. RECREATION GROUND

The Memorandum of Agreement between South Walsham Village Hall Trustees and the Parish Council confirming payment of grass cutting costs for next 5 years was AGREED and signed by the Chair

12. GROUNDS MAINTENANCE CONTRACT

Clerk to contact The Garden Guardian to request a meeting and village walk around with the Councillors

13. SCHEDULED MAINTENANCE TASKS

Cllr Steward reported that maintenance of village furniture ongoing but problems caused by wet weather. Clerk to contact County Farms once again to request on site meeting and payment of work carried out on ponds.

14. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: 3rd February 2020

Ongoing issues with drainage, sewerage and pollution within the village – request for photos of such occurrences in The Marder to be sent to Clerk

Meeting closed 8.32pm

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