

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 3rd February 2020** at 7.30pm at South Walsham Village Hall

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones, Amanda Miller, Rod Russell
(Chair), Malcolm Steward
Clerk: Aileen Beck Cllr Justine Thomas and 8 members of the public

1. ATTENDANCE

Apologies received from County Councillor Fran Whymark.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr D Debbage – Village Hall Trusteeship – items 10.1, 10.2 and 10.3

Cllr J Debbage – Village Hall Trusteeship – items 10.1, 10.2 and 10.3

Cllr M Dennis – Village Hall Trusteeship – items 10.1, 10.2 and 10.3

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 6th January 2020 signed by the Chair as a true and correct record.

4. PUBLIC FORUM

4.1 District Councillor Justine Thomas reported that she has member led funding of £500 available for projects for local groups in the community – applications direct to her

Report from County Councillor Fran Whymark: ongoing Boundary Commission consultation; The plans for Housing with Care at Herondale in Acle have been approved; Rough Sleeper work to continue with an additional member of staff.

Report from the Police: 1 recorded crime at the Village Hall

4.2 Public Forum: acknowledgement of thanks to Cllr Jones and P Randell for improving the entrance of the cemetery at such short notice ready for the funeral the following day; Mud on Wymers Lane partially cleared today, although brought to farmer's attention at beginning of previous week; suggestion to place a sign at the cemetery entrance to prevent HGV's using it as a layby; Smell from the flooding at The Street very bad last week – Cllr Russell asked that pictures be taken by residents to build up evidence; concerns that tankers at the pumping station have no signs to warn oncoming traffic - Clerk to report to Anglian Water.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

The following updates were noted:

5.1 Clerk reported speeding through village and protruding hedge to Highways

5.2 New Parish website being compiled by Norfolk Association of Local Councils

5.3 Clerk attended briefing to consultation of Greater Norwich Local Plan

5.4 'No Cold Calling Zone' article placed in The Mardler

5.5 Article placed in The Mardler requesting users of the footpath across the marshes to contact the Clerk – User Evidence Forms requested and returned

5.6 Clerk reported pond liner concerns and maintenance to County Farms – no response as yet

6. CORRESPONDENCE

email	County Farms	Concerns about dog waste being hung on trees in Burlingham Wood	Noted
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letter	Churchwarden	St Mary's Flower Festival – request to sponsor flower arrangement	Unanimous agreement of £25 donation
letter	Norfolk & Norwich University Hospital	Request for volunteers for the 'Settle in Service'	To be passed to The Mardler
email	Broadland Tree Warden Network	Acknowledgement and thank you for £25 donation	Noted
email	Greater Norwich Local Plan	Consultation event to be held for the public at Acle Community Centre 6 th February 2020 2-8pm	Noted
email	Greater Norwich Local Plan	Consultation on Document 1: The Strategy and Document 2: Sites Plan open from 29 January until 16 March 2020.	Noted

7. PLANNING

- 7.1 Application 20200017: Cwtch Cottage, 21 Upton Road, South Walsham NR13 6EL - Replace Existing Roof with Taller Attic Roof Trusses, Dormer and Roof Windows – no objection
- 7.2 Application 20200006: 2 Broad Lane, South Walsham NR13 6EE - Erection of New Brick Building to Rear of Garden – no objection but comment that no indication of height included in plans

8. ADMINISTRATIVE & FINANCIAL MATTERS

- 8.1 The following payments were agreed:

	Net (£)	Tax (£)	Gross (£)
St Lawrence's Trust	15.00		15.00
George Taylor	40.00		40.00
URM Recycling	4.50	0.90	5.40
A Beck expenses	6.50		6.50
Salaries	693.97		693.97
Norfolk Accident Rescue Services	25.00		25.00
M Steward expenses	121.38	2.57	123.95
P Randell expenses	76.00	15.20	91.20

- 8.2 Accounts to 29th January 2020 presented; bank balances at that date:

Bank a/c no 00621042 current	£13,650.07
Bank a/c no 01647010 Deposit	£13,424.29
Bank ac/no 01460751 cemetery/churchyard	£30,400.48
Bank a/c no 07455911 Deposit Hewitt	£2,084.71

- 8.3 Council agreed future meetings to be continued to be held on first Monday of the month.
- 8.4 It was noted that the Clerk has made enquiries with HMRC as VAT claim for 2018/19 yet to be received
- 8.5 It was AGREED that Council minutes 2000 to 2017 are to be bound for £90 before depositing at Norfolk Record Office

9. CEMETERY & CHURCHYARD

- 9.1 The notes of the JCBF meeting held 13th January 2020 were received
- 9.2 Council AGREED these JCBF recommendations:
- 9.2.1 to accept Abbey Memorial quote to stabilise the Jermy headstone in cemetery
- 9.2.2 to ratify the emergency tree work carried out at the churchyard

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- 9.2.3 to note Norwich Electrical to investigate switch fault at churchyard gate
- 9.3 Council AGREED the expenditure to improve the entrance to the cemetery and that 1 tonne of pea shingle should be added on top of the 2 tonnes of type 1 already laid. Cllr Jones to organise. Removal of the conifers at the cemetery to be postponed until autumn due to difficulties obtaining quotes and the supply of the temporary net. Council also addressed issues raised by a reader of The Mardler with concerns about danger to wildlife.

10. VILLAGE HALL AND RECREATION GROUND

- 10.1 Council considered the request for a removable post to be installed at entrance to cemetery and it was AGREED to consider limiting access between the recreation ground and the cemetery as a temporary measure until such time as a more permanent solution could be approved
- 10.2 It was AGREED that an advertising board for the Village Hall could be erected using posts at the parish staithe
- 10.3 It was noted that the Memorandum of Agreement between the Council and the Village Hall is now signed and dated.

11. GROUNDS MAINTENANCE CONTRACTS

Clerk has spoken to Robert Rice of The Garden Guardian and he is agreeable to meeting with Council in April for a walk around the village. Clerk to advise that Village Hall are now maintaining their grounds so contract specification needs revision.

12. SCHEDULED MAINTENANCE TASKS

Slow progress due to weather

13. DRAINAGE, SEWERAGE & POLLUTION ISSUES IN THE VILLAGE

Cllr Jones has pictures and one member of the public has also contacted the Clerk. Cllr Justine Thomas sits on the Broads Drainage Board and offered her support.

14. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: 2nd March 2020

Policy review

Entrance to Village Hall and Recreation Ground (Cllr Dennis)

06/2020