

## **MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING**

Held on **Monday 2<sup>nd</sup> March 2020** at 7.30pm at South Walsham Village Hall

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones, Rod Russell (Chair), Malcolm Steward  
Clerk: Aileen Beck Cllr Nigel Brennan and 7 members of the public

### **1. ATTENDANCE**

Apologies received from Cllr Miller (holiday), District Councillor Justine Thomas and County Councillor Fran Whymark.

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Cllr D Debbage – Village Hall Trusteeship – items 10.2 and 12

Cllr J Debbage – Village Hall Trusteeship – items 10.2 and 12

Cllr M Dennis – Village Hall Trusteeship – items 10.2 and 12

### **3. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council Meeting held on 3rd February 2020 signed by the Chair as a true and correct record.

### **4. PUBLIC FORUM**

4.1 District Councillor Nigel Brennan reported Member Ward Funding of £356.83 paid to Council to enable South Walsham Speedwatch Committee to purchase 4 signs designed by pupils of Fairhaven to be displayed around the village on telegraph poles. Council Tax subjected to an independent review and Broadland accepted some, but not all increases suggested. Councillor allowances also reviewed and Cllr Brennan has been present at all meetings he has been required to attend and, where possible, all parish council meetings too.

County Councillor Fran Whymark sent a report: Broadland has secured additional funding to employ another member of the First Step team to support rough sleepers in our area.

Police: 2 recorded crimes, both assaults and 4 domestics (although no crimes recorded)

4.2 Public Forum: Speedwatch Committee representative – Police to visit school on Wednesday and the posters to be designed on Friday. Posters to be produced at A1 size and displayed on Panxworth Road, Burlingham Road, Acle Road and School Road. Invoice to be sent to Clerk.

Two Trustees of South Walsham Village Hall each requested consideration be made to protect the recreation ground from the access point via the cemetery and that the existing lease for the entrance from School Road should be reviewed

Flooding at the Panxworth junction – Clerk to report to Highways

### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

Council noted:

5.1 Clerk reported to Anglian Water concerns about tanker parked on junction of School Road/The Street – Anglian Water have purchased collapsible warning signs to be used on future visits

5.2 £4,438.58 received from HMRC in response to Clerk's VAT claim enquiry

5.3 Jermy memorial in the cemetery to be repaired by Abbey Memorials and returned when completed

5.4 Norwich Electrical replaced faulty switch at Churchyard gate

5.5 Pea shingle laid at cemetery entrance by Cllr Jones

5.6 No response to date to setting up a 'no cold calling zone'

07/2020

## 6. CORRESPONDENCE

email	Clerk to Acle PC	Reception for Councillors and Clerks to meet Jerome Mayhew MP	Clerk to attend
email	Local Government Boundary Review	Consultation re new division boundaries within Norfolk extended	Noted – does not affect parish
email	Broadland District Council	Keep Britain Tidy campaign – 20 <sup>th</sup> March to 13 <sup>th</sup> April	To be passed onto The Mardler
email	Broads Authority	Broads Parish Forum 18 <sup>th</sup> March 2020	Noted
email	Broads Authority	Amended Flood Risk Supplementary Planning Document	Noted
email	Norfolk Association of Local Councils	Spring Conference and Well-Being initiative	Noted
email	Norfolk Pension Fund	Employer contribution rates for next three years	Noted
letter	Priscilla Bacon Hospice	Request to consider grant towards the hospice – Council AGREED donation of £200	Cllr Steward proposed £200 second Cllr Russell
letter	East Anglian Children's Hospices	Request for support – Council AGREED donation of £200	Cllr Dennis proposed £200 second Cllr Steward

## 7. ADMINISTRATIVE & FINANCIAL MATTERS

7.1 The following payments were authorised:

	Net £	Tax £	Gross £
The Enchanted Florist – Hewitt flowers	18.95		18.95
Mr R R Jones – shingle at cemetery	60.95	12.19	73.14
Salaries	693.97		693.97
St Mary's South Walsham with Upton & Fishley	25.00		25.00
Community Heartbeat	252.00	50.40	302.40
Norwich Electrical Co. Ltd.	95.00	19.00	114.00
Peartree Bindery	90.00		90.00

7.2 Bank reconciliation as at 26<sup>th</sup> February 2020:

	£
Bank a/c no 00621042 Current	13,072.19
Bank a/c no 01647010 Deposit	13,424.29
Bank ac/no 01460751 cemetery/c/yard	30,401.81
Bank a/c no 07455911 Deposit Hewitt	2,084.80

7.3 Council AGREED the revised budget for 2020/2021

7.4 Council NOTED new website produced by NALC and Clerk to add information ready for April launch

7.5 To note Council has received member ward funding of £356.83 for speedwatch signs to be designed by pupils from Fairhaven Primary School

7.6 Council AGREED the Risk Assessment and Financial Management plan

7.7 Council AGREED to adopt the Privacy Notice March 2020

7.8 Council AGREED to adopt the revised Data Audit Schedule, Publication Scheme and the new Information and Data Protection Policy – the latter replacing the Data Protection Committee Terms of Reference and General Data Protection Regulation Policy

08/2020

**8. GREATER NORWICH LOCAL PLAN**

Council has no objections to proposed site GNLP0382 but does have reservations at the increased traffic onto Burlingham Road. Clerk to respond to consultation.

**9. SLIPWAY**

Council AGREED the ballot for the eight keys available to non-village residents to be drawn during July's Council meeting

**10. CEMETERY & CHURCHYARD**

10.1 The Mardler to advertise that Cllr Jones is to chair a working party to improve the NW area of the churchyard – volunteers to contact Cllr Jones direct.

10.2 It was AGREED that due to the security implications a meeting will be held at the cemetery to discuss access to/from the recreation ground during Annual Walk, if possible.

10.3 Plans are required before making any further decisions about improvements to the cemetery access from Acle Road and it was AGREED to seek a suitably qualified draughtsman.

**11. GROUNDS MAINTENANCE CONTRACT**

Clerk to request meeting for either 20<sup>th</sup> or 27<sup>th</sup> April with The Garden Guardian at 6.15pm.

**12. VILLAGE HALL & RECREATION GROUND**

Clerk to review lease and write to land owners; letter to be hand delivered by Cllr J Debbage.

**13. SCHEDULED MAINTENANCE TASKS**

13.1 Council AGREED Village Green proposal by Cllr Miller and Cllr Steward: 4 brown planters to be purchased at cost of £552 and filled with flowers (to be donated). The family of the person who made the original bench around the tree has offered to build a replacement – Council ACCEPTED the offer with thanks. Cllr Jones to liaise with the family.

13.2 Maintenance programme – Cllr Steward confirmed the benches have returned to the playground; it was AGREED the bench at Pilson Green pond should be moved further away from the willow tree; George Parker memorial bench at the staithe next to be refurbished; two benches in churchyard to be added to next JCBF agenda. Volunteers required to clean benches on a regular basis.

**14. DRAINAGE, SEWERAGE & POLLUTION ISSUES IN THE VILLAGE**

Clerk to report following issues: flooding outside Post Office, turning to Panxworth, School Road and entrance to Green Lane; pot holes on Low Road; new holes, following the patch job, on Broad Lane and Wymers Lane

**15. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next Meeting: 6<sup>th</sup> April 2020

Policy review: Standing Orders and Financial Regulations

Tree Survey

Annual Parish Meeting and Annual Parish Council Meeting 4<sup>th</sup> May 2020

Meeting closed 8.50pm

09/2020