

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held at the Village Hall on: **Monday 1st July at the Village Hall 7.30pm**

Present: Darren Debbage, John Debbage, Malcolm Dennis, Roger Jones, Amanda Miller, Rod Russell (chair), Malcolm Steward
Clerk: Mrs Sarah Hunt 4 members of the public were also present.

1. ATTENDANCE

Apologies for absence: None.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs Darren and John Debbage and Malcolm Dennis are all Trustees of the Village Hall.

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 3rd June 2019 were signed as a true and correct record.

4. PUBLIC FORUM

4.1 County Councillor - Fran Whymark sent apologies and a report:

- SCAM ALERT: Via text, email or phone residents are approached regarding their council tax offering either bogus refunds, fines, or adjustments. They then try and charge £150 for the service. No Council will EVER ask for payments or bank details by this method.
- The A47 Alliance Group has visited London to lobby.
- Cllr Whymark is the NCC representative on the Broads Authority.

4.2 District Councillors - Nigel Brennan and Justine Thomas sent apologies.

4.3 Police report received.

4.4 A field Roller has been left in the layby on School Road – this is located on the footpath which is not lit at night and so is a hazard.

Burlingham Road has an ongoing issue with car parking close to the junction.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Cleaning of Highway Signs. To confirm protective equipment, materials, Risk Assessment and COSHH Sheet provided to volunteer. Noted

5.2 Registration of New Footpath. PSMA Mapping access received, Parish Online software membership necessary before maps can be used. To be obtained prior to September meeting.
CLERK

5.3 Emergency Plan Review. September Agenda.

Cllr M Steward/Clerk

5.4 Playground Sign. September Agenda.

Cllrs D Debbage/M Steward/Clerk

6. CORRESPONDENCE

It was AGREED to permit wherries under the control of the Wherry Yacht Charter Charitable Trust to visit the Staithe in the Parish to pick up and drop off passengers.

7. PLANNING

7.1 The pre-application consultation for the proposed telecoms installation LAND AT RECREATION GROUND, SCHOOL ROAD was considered. The mast will be well hidden within trees and presents no discernible health concerns. Village Hall Trustees have yet to meet and discuss the application. Clerk to call an extraordinary meeting of the Council if necessary. CLERK

08/2019

7.2 Application 20190879 – 2 Broad Lane, South Walsham, NR13 6EE. Demolish part of rear veranda and erect linked single storey rear extension – no objection.

8. ADMINISTRATIVE MATTERS

8.1 To note training booked for Cllr Miller – Being an Effective Councillor. Date to be confirmed.
Noted.

8.2 Email Privacy Contact Notice – ADOPTED as presented.

8.3 The next JCBF meeting is now the 8th July 2019. Noted.

9. FINANCIAL MATTERS

9.1 It was AGREED to donate £25.00 to Age UK Norfolk as request.

9.2 To authorise payments as circulated schedule £2,296.68.

9.3 Bank reconciliation – balances:

A/c 01647010	£13,424.29
A/c 01460751	£8,037.33
A/c 07455911 (Hewitt)	£2,084.10
A/c 00621042	£36,718.86

Up to date reconciliation to be forwarded by Clerk to Councillors.

9.4 NOTED- the Clerk now has access to internet banking and the signatories have been updated with Peter Crook being removed and Cllr M Steward replacing.

9.5 It was AGREED authorise necessary payments by agreement of Chair/Vice-Chair and Clerk prior to September meeting during August.

10. HIGHWAYS/FOOTPATHS.

10.1 Footpath 5 – Wymers Lane to School Road. The meeting expressed concern as the footpath is widely used and was ploughed immediately prior to the Viking weekend at the Village Hall. It has now been reinstated. To be monitored.

10.2 Parish Partnership funding – to consider an application. September meeting. CLERK

11. RECREATION GROUND.

11.1 To consider the Memorandum of Agreement between South Walsham Village Hall Trustees and the Parish Council which expires December 2019. The Parish Council was minded to offer a decreasing grant over a further five year period for grasscutting to allow the Village Hall to commence responsibility whilst offering support moving forwards. Playground inspection and upkeep to remain with Parish Council. To be considered in September once the feelings of the Village Hall Trustees are ascertained. CLERK

11.2 Boundary Ditch. To be considered in September CLERK

12. SLIPWAY KEYS.

12.1 To receive confirmation that the lock has now been changed. Four day keys issued. One key in lock box changed. Two sent to Broads Authority (one to be issued onwards to Coast Guard). Four issued to individuals.

12.2

13. VILLAGE WALK.

Items to be addressed over a period of time:

Village Green: Football goal to be disposed of Cllr Russell.

Village Green: Bus Shelter – advice to be sought. Cllr Steward.

Seat around tree – quotation to be ascertained. Cllr Miller.

Flower Boxes – volunteers to be sought – Cllr Miller to submit article to village newsletter.

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South Walsham Parish Council, Weavers Edge, Chequers St, East Ruston, NR12 9JT
Clerk: Mrs Sarah Hunt Telephone: 01692 580859 Email: southwclerk@outlook.com

Nettles to be knocked back when strimming/hedge cutting to be undertaken. September agenda – Cllrs to provide quotations for all hedges/nettles/trimming.
 Kidmans Corner Pond: Cllr Steward dealing.
 Benches: Quotations sought for ALL – W I to be contacted. Cllr Steward.
 Pond Maintenance Plan started by Cllr Steward – to be passed to Cllr Jones.
 Marsh Road Pond – Cllr Jones has in hand. Cllr J Debbage to trim.
 Burlingham Road Wood – Cllr Jones cut this as requested. Adding to cutting schedule to be explored in September meeting.

14. TREES.

- 14.1 Urban Tree Challenge Fund. None suitable.
- 14.2 To consider a village tree survey. Next Meeting. Comprehensive map to be provided.
 Cllrs Stewards/J Debbage/CLERK

15. PLAYGROUND.

Council reviewed equipment provision as discussed on Village Walk. All equipment meetings British and European Standards. EN1170. Wicksteed has been consulted and the Inspector has approved the equipment as currently installed.

16. OWNERSHIP OF BURLINGHAM WOOD.

Cllr R Jones confirmed this was Norfolk County Farms.

17. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: 2nd September 2019
 Footpath Signs

The Chairman RESOLVED that in accordance with the Public Bodies (admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature.

18. RECRUITMENT OF A PARISH CLERK.

Expenses

1.7.19

	nett	vat	total
garden guardian	£705.63	£141.13	£846.75
viking direct	£80.01	£16.00	£96.01
wicksteed leisure	£45.00	£9.00	£54.00
Salaries	£1157.79		£1157.79
viking direct	£107.94	£21.59	£129.53
URM Recycling	£10.50	£2.10	£12.60
	£2,106.87	£189.82	£2,296.68

The meeting closed at 9.15pm.

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