

# **NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING**

You are hereby invited to attend the South Walsham Parish Council Meeting on

**Monday 6<sup>th</sup> July 2020 at 7.30pm using Zoom**

Members of the press and public are invited to attend

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the allows the use of remote meetings until 7<sup>th</sup> May 2021.

## **Information for Members of the Public:**

1. The meeting can be accessed via Zoom - Meeting ID: 890 9528 6931 and password: 071434  
<https://us02web.zoom.us/j/89095286931?pwd=VONsb0lZUExbDFUbl1yTDBJYXpvdz09>
2. You can join the meeting either by phone, computer or android/apple device. You will be muted upon entry.
3. Members of the public wishing to speak on an item on this agenda need submit this in writing by 4pm Sunday 5<sup>th</sup> July 2020. This will be read out under public participation for members to consider.
4. The agendas and the minutes of the meeting are available on the Council's website.
5. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

*Aileen Beck*

Aileen Beck

Parish Clerk

## **AGENDA**

### **1. ATTENDANCE**

To note those participating and to consider apologies for absence.

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

### **3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 1<sup>st</sup> June 2020.

### **4. PUBLIC PARTICIPATION & REPORTS**

Clerk to read any comments submitted before the deadline above

### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

5.1 Clerk reported overgrown footpaths along School Road and the footpath FP1 around the broad to Highways

5.2 Cllr Steward booked Annual Inspection for playground equipment

5.3 Clerk completed Introduction to Local Council Administration qualification – now working on the Certificate of Local Council Administration qualification

**6. CORRESPONDENCE**

email	Norfolk County Council	Parish Partnership Scheme: applications open for 2020/21 on a 50/50 cost basis	For consideration
email	Norfolk Association of Local Councils	Well-being initiatives	For information

**7. ADMINISTRATIVE & FINANCIAL MATTERS**

- 7.1 To agree and authorise payments as per circulated schedule
- 7.2 To receive and agree bank reconciliation
- 7.3 To ratify decision for George Taylor to tidy Village Green at approximate cost of £80 – work authorised under delegated powers by Chair and Clerk
- 7.4 To confirm delegated powers to Chair, Vice-Chair and Clerk during August
- 7.5 To discuss internal auditor’s report and agree and sign AGAR 2019/20 – if available; if not, arrange meeting for later in the month

**8. PLANNING**

To consider Broads Authority planning application BA/2020/0055/FUL Re-consultation Land At Broad View, And Adjacent Mooring Plot, Fleet Lane, South Walsham

**9. NON-RESIDENT SLIPWAY KEY BALLOT**

To draw the 8 non-resident keys available for this coming year

**10. CHURCHYARD**

To agree additional cost for George Taylor to dispose of rubbish accumulating in the churchyard

**11. SAM2 SIGN**

To discuss problems experienced and agree costs of rectifications, if required

**12. BURLINGHAM ROAD COMMUNITY WOODLAND**

Cllr Steward to update Council on any progress

**13. PLAYGROUND**

To discuss re-opening of the playground in line with clerk’s risk assessment based upon government advice and actions required to make it ‘COVID19 secure’

**14. WALK AROUND VILLAGE**

To decide whether the usual annual walk will take place and, if so, set a date. If not, to raise any concerns

**15. GRANT FROM NORFOLK COMMUNITY FUND**

- 15.1 To authorise payment of £200 to South Walsham Village Hall for assistance towards costs of takeaway bar service at the Viking Bar
- 15.2 To discuss request from St Lawrence’s Centre for financial assistance towards oil costs

The Chairman may RESOLVE that in accordance with the Public Bodies (admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature.

**16. CLERK’S HOLIDAY ENTITLEMENT**

**17. ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Web Accessibility Statement

Next scheduled meeting: 7<sup>th</sup> September 2020