

# **NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING**

You are hereby invited to attend the South Walsham Parish Council Meeting at the Village Hall on:

**Monday 4<sup>th</sup> November 2019 at 7.30pm**

Members of the press and public are invited to attend

*Aileen Beck*

Aileen Beck  
Parish Clerk

## **AGENDA**

### **1. ATTENDANCE**

To note those present and consider apologies for absence.

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

### **3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 7<sup>th</sup> October 2019.

### **4. PUBLIC FORUM**

4.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas and Police, if present.

4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

5.1 To note a letter of support sent to Norfolk Wildlife Trust regarding their South Walsham Marsh Crane habitat improvements

5.2 To note a letter has been sent to Elizabeth Estates (NWB) Ltd regarding the Kings Arms

5.3 To note transfers to the churchyard and cemetery account (JCBF account) have been completed

5.4 To note Norwich Electrical have fitted the new lighting bollards in the churchyard

5.5 To note the Clerk attended The Local Government Boundary Commission for England (LGBCE) briefing on the current electoral review of Norfolk on 6<sup>th</sup> October 2019 – no proposals for the parish available at present

5.6 To note that an article has been placed in The Mardler about use of the playing field to walk/exercise dogs despite signs to the contrary

5.7 To note the article regarding the pumping station on School Road has been included in this month's Mardler and Anglian Water encourage residents to make reports whenever necessary

5.8 To note the seat on the Village Green has been removed

## 6. CORRESPONDENCE

To consider any correspondence received prior to the meeting:

email	Broadland District Council	Rough Sleeper Count 11/11/2019	For consideration
email	Norfolk Citizens Advice	Requesting donation	For consideration
email	Norfolk Fire & Rescue Service	Draft Integrated Risk Management Plan	For information
email	Norfolk Association of Local Councils	Notice of AGM 20 <sup>th</sup> November 2019	For information
email	Fairhaven VA CE School	Request regarding dove problem	For consideration

## 7. ADMINISTRATIVE & FINANCIAL MATTERS

- 7.1 To discuss quotes received for new Parish website required from April 2020
- 7.2 To authorise payments as circulated schedule.
- 7.3 To receive bank reconciliation.
- 7.4 To appoint Cllr Miller to undertake half year accounting review
- 7.5 To note the Clerk's probationary period ends 21<sup>st</sup> November 2019

## 8. CEMETERY AND CHURCHYARD

To confirm the appointment of contractors to carry out the required work within the churchyard and the emergency work at the cemetery - Clerk

## 9. HIGHWAYS & FOOTPATHS

- 9.1 To discuss practicalities of an application under the Parish Partnership Scheme - Clerk
- 9.2 To discuss the recent ploughing of the bier way - Clerk

## 10. SLIPWAY

To receive any updates

## 11. RECREATION GROUND

- 11.1 To consider the Memorandum of Agreement between South Walsham Village Hall Trustees and the Parish Council expiring December 2019 to be extended for a further 5 years on a decreasing grant to cover grass cutting costs
- 11.2 To consider the request from the Village Hall Trustees asking for a contribution towards replacement of wooden posts surrounding the car parks

## 12. SCHEDULED MAINTENANCE TASKS

To note Pond Maintenance Plan – Cllr Steward

## 13. PLAYGROUND SIGN

Update on progress – Cllrs Steward & Debbage

## 14. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: 2<sup>nd</sup> December 2019

Improvements to the cemetery

Report from the Tree Warden Network AGM held on 19<sup>th</sup> October 2019

Policy reviews