

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the South Walsham Parish Council Meeting at the Village Hall on:

Monday 2nd March 2020 at 7.30pm

Members of the press and public are invited to attend

Aileen Beck

Aileen Beck
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 3rd February 2020.

4. PUBLIC FORUM

4.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas and Police, if present.

4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Clerk reported to Anglian Water concerns about tanker parked on junction of School Road/The Street – Anglian Water have purchased collapsible warning signs to be used on future visits

5.2 No response as yet from HMRC regarding VAT claim – Clerk to follow up

5.3 Jermy memorial to be repaired by Abbey Memorials and returned when completed

5.4 Norwich Electrical replaced faulty switch at Churchyard gate

5.5 Pea shingle laid at cemetery entrance by Cllr Jones

5.6 No response to date to setting up a 'no cold calling zone'

6. CORRESPONDENCE

email	Clerk to Acle PC	Reception for Councillors and Clerks to meet Jerome Mayhew MP	For information
email	Local Government Boundary Review	Consultation re new division boundaries within Norfolk extended	For information
email	Broadland District Council	Keep Britain Tidy campaign – 20 th March to 13 th April	For consideration

email	Broads Authority	Broads Parish Forum 18 th March 2020	For information
email	Broads Authority	Amended Flood Risk Supplementary Planning Document	For information
email	Norfolk Association of Local Councils	Spring Conference and Well-Being initiative	For information
email	Norfolk Pension Fund	Employer contribution rates for next three years	For information
letter	Priscilla Bacon Hospice	Request to consider grant towards the hospice	For consideration
letter	East Anglian Children's Hospices	Request for support through local community fundraising or chosen charity for the year by Council	For consideration

7. ADMINISTRATIVE & FINANCIAL MATTERS

- 7.1 To authorise payments as circulated schedule
- 7.2 To receive and agree bank reconciliation
- 7.3 To receive revised budget for 2020/2021
- 7.4 To note new website set up by NALC and Clerk to add information ready for launch in April
- 7.5 To note Council has received member ward funding for speedwatch signs to be designed by pupils from Fairhaven Primary School
- 7.6 To consider the Risk Assessment and Financial Management plan for South Walsham Parish Council
- 7.7 To adopt the Privacy Notice March 2020
- 7.8 To consider the revised Data Audit Schedule and Publication Scheme with a view to adopting the new Information and Data Protection Policy to replace the existing Data Protection Committee Terms of Reference and General Data Protection Regulation Policy

8. GREATER NORWICH LOCAL PLAN

To consider whether a response to support, object, or comment on the proposal for the village is required

9. SLIPWAY

To discuss date of ballot for future issue of non-resident annual keys

10. CEMETERY & CHURCHYARD

- 10.1 To consider the northwest area of the Churchyard and work required to improve appearance
- 10.2 To discuss access to cemetery from the recreation ground as suggested by Village Hall Committee
- 10.3 Update on proposed improvements

11. GROUNDS MAINTENANCE CONTRACT

To agree date to meet with The Garden Guardian to discuss specification

12. VILLAGE HALL & RECREATION GROUND

Access issues – Cllr Dennis

13. SCHEDULED MAINTENANCE TASKS

- 13.1 Village Green proposal – Cllr Steward
- 13.2 Maintenance programme – Cllr Steward

14. DRAINAGE, SEWERAGE & POLLUTION ISSUES IN THE VILLAGE

15. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: 6th April 2020

Policy review: Standing Orders and Financial Regulations

Tree Survey