

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the South Walsham Parish Council Meeting at the Village Hall on:

Monday 6th January 2020 at 7.30pm

Members of the press and public are invited to attend

Aileen Beck

Aileen Beck
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 2nd December 2019.

4. PUBLIC FORUM

4.1 To receive reports from County Councillor - Fran Whymark, District Councillors - Nigel Brennan and Justine Thomas and Police, if present.

4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Parish Precept request £19,007 submitted

5.2 Parish Partnership Scheme to improve access FP5 from Wymers Lane submitted

5.3 Clerk contacted Complainant as per item 14 of December 2019 minutes – with immediate effect all keys to slipway to be issued via the Clerk

5.4 Localised flooding by Kings Arms and by Chameryhall Lane reported to Highways plus the rotten posts alongside the footpath on School Road

6. CORRESPONDENCE

email	Broadland Tree Warden Network	Request for £25 donation	Agreed at December's meeting
email	Councillor	Incident caused by car speeding through village – reported to Police	For information
letter	Broads Authority	1 timber shelter approved for South Walsham Fen	For information

letter	Norfolk Accident Rescue Service	Request for donation	For consideration
email	SWVH	Equipment stolen from the Village Hall – reported to Police	For information
email	Greater Norwich Local Plan	Invitation to briefing on consultation on 22 nd January 7-8pm at BDC office	For information
email	Norfolk & Waveney NHS	Newsletter update	For information

7. PLANNING

- 7.1 Application 20191870 Grup Farm, Acle Road, South Walsham, NR13 6DD: Ground and First Floor Extension and Front Porch
- 7.2 Application 20191259 Pheasant Cottage, 1 Harrold Close, South Walsham, NR13 6EP: Amended plans for Erection of Replacement Dwelling & Garage following the Demolition of the Existing

8. ADMINISTRATIVE & FINANCIAL MATTERS

- 8.1 To authorise payments as circulated schedule.
- 8.2 To receive and agree bank reconciliation.
- 8.3 To agree revised Annual Review of the Effectiveness of Internal Control Policy.
- 8.4 To agree revised Health and Safety Policy
- 8.5 To agree Clerk undertaking Certificate in Local Council Administration through the Norfolk Association of Local Councils – total costs £650 but eligible Clerks across Norfolk qualify for a 50% reduction
- 8.6 To decide whether appropriate to form committee to work on new Parish Council website ready for April 2020
- 8.7 To discuss whether South Walsham should become a No Cold Calling Zone – community champion required

9. CEMETERY

To receive any updates to proposed improvement works at the cemetery – Cllr J Debbage

10. HIGHWAYS & FOOTPATHS

To discuss the proposed application to claim a right of way across South Walsham Marshes to join FP1 and FP3 due to use over more than 20 years - Clerk

11. RECREATION GROUND

To consider the draft Memorandum of Agreement between South Walsham Village Hall Trustees and the Parish Council confirming payment of grass cutting costs for next 5 years

12. GROUNDS MAINTENANCE CONTRACT

To review and revise where appropriate

13. SCHEDULED MAINTENANCE TASKS

Updates from Cllr Steward

14. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: 3rd February 2020
Policy review