

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

You are hereby invited to attend the South Walsham Parish Council Meeting on

Monday 1st June 2020 at 7.30pm using Zoom

Members of the press and public are invited to attend

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the allows the use of remote meetings until 7th May 2021.

Information for Members of the Public:

1. The meeting can be accessed via Zoom - Meeting ID: 777 5217 5975 and password: 002221
<https://us04web.zoom.us/j/77752175975?pwd=emkxNHBnZ2NVU2F3WGdiQi84OG5ydz09>
2. You can join the meeting either by phone, computer or android/apple device. You will be muted upon entry.
3. Members of the public wishing to speak on an item on this agenda need submit this in writing by 4pm Sunday 29th May 2020. This will be read out under public participation for members to consider.
4. The agendas and the minutes of the meeting are available on the Council's website.
5. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.
6. The facilities limit the length of the meeting to a maximum of 40 minutes.

Aileen Beck

Aileen Beck
Parish Clerk

AGENDA

1. ATTENDANCE

To note those participating and to consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- 2.1 To consider the process for dispensations – either via the Clerk or by Full Council.
- 2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the remote meeting whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 4th May 2020.

4. PUBLIC PARTICIPATION & REPORTS

Clerk to read any comments submitted before the deadline above

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 Bench at Pilson Green pond returned
- 5.2 12 graves 'topped up' in the cemetery and 5 headstones repositioned
- 5.3 Response sent to Broads Authority regarding fishing at staithe
- 5.4 Insurance renewed through Came and Company for the year to 31st May 2021

- 5.5 Fly tipping at Field Road reported to Highways 11th May 2020
- 5.6 Burlingham Road play area and footpaths tidied by Cllrs J Debbage and Russell
- 5.7 Bus Shelter at the Village Green

6. CORRESPONDENCE

Email	Norfolk Libraries	Becoming a Friend of the Mobile Library Service	For consideration
Email	Marie Curie	Request for financial support	For consideration
Email	London Hearts	Offer of £200 grant against additional defibrillators	For information
Email	Norfolk Association Local Councils	Wellbeing initiatives including Exercise at Home instructions	For information
Email	Norfolk County Council	Norwich Western Link update	For information
Email	Broadland Tree Warden	Tree Council Branching Out Fund	For information

7. ADMINISTRATIVE & FINANCIAL MATTERS

- 7.1 To agree and authorise payments as per circulated schedule
- 7.2 To receive and agree bank reconciliation
- 7.3 To note precept instalment of £9,503.50 received
- 7.4 To note internal transfer of £8,000 from current account to deposit account and £950 virement from general fund to footpath fund
- 7.5 To discuss whether £25 donation to St Mary's Church should be repaid or remain with them for the rescheduled flower festival on 19th/20th June 2021
- 7.6 To discuss and delegate to the Clerk the appointment of a replacement internal auditor if need arises
- 7.7 To discuss the Accounting Statements for 2019/20 and the Council's Asset Register
- 7.8 Clerk attended accessibility training for word and pdf documents to be implemented from next month's agenda and adjustments made to documents dating from September 2018 when time allows

8. PLANNING

To consider planning application 20201023: erection of brick walls and replacement of wooden fences at The Old Rectory, 30 The Street, South Walsham, NR13 6DQ

9. HIGHWAYS

- 9.1 To consider issues to be raised with Streetscene Inspectors as due to visit South Walsham during week of 8th June if work identified beforehand
- 9.2 To discuss the problems at the Field Road junction onto the B1140

10. JCBF

- 10.1 To note the representatives from the PC and PCC discussed maintenance of the churchyard
- 10.2 Council to agree to George Taylor tidying churchyard and control of invasive weeds along church wall at estimated cost of £400

11. BURLINGHAM ROAD COMMUNITY WOODLAND

To discuss maintenance of pathways through the wood cut by Cllr D Debbage and County Farms

12. KINGFISHER LANE CARPARK

To note that car park has been re-opened and discuss problems arising from increased number of visitors

13. PLAYGROUND

- 13.1 To note playground to remain closed until further notice as per government directions and to delegate responsibility to re-open when appropriate
- 13.2 To discussion annual inspection

14. GRANT FROM NORFOLK COMMUNITY FUND

To discuss request from South Walsham Village Hall for assistance towards costs of takeaway service at the Viking Bar

15. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 6th July 2020

Ballot for annual non-resident keys to slipway