

MINUTES OF SOUTH WALSHAM PARISH COUNCIL MEETING

Held on **Monday 6th April 2020** at 7.30pm via Zoom

in accordance with The Local Authorities and Police and Crime Panels (Coronavirus)
(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

1. ATTENDANCE

Present: Darren Debbage, John Debbage, Rod Russell (Chair) and Clerk Aileen Beck

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr D Debbage – planning application 6 Marsh Road (family member)

Cllr R Russell – planning application Broad View (business)

3. MINUTES OF PREVIOUS MEETING

The minutes of the last Parish Council Meeting held on 2nd March 2020 confirmed as a correct record – Chair to sign at next full Council meeting when able to meet in person.

4. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

Council noted:

- 4.1 Clerk reported the places affected by flooding within the parish and new pot holes to Highways
- 4.2 Clerk attended reception with Jerome Mayhew MP – report circulated to Council
- 4.3 Keep Britain Tidy campaign postponed until further notice
- 4.4 New website southwalshampc.norfolkparishes.gov.uk now live and under construction
- 4.5 Clerk's response to Greater Norwich Local Plan regarding Council's concerns about traffic not showing on website – email/letter to be sent
- 4.6 Website updated to show ballot for non resident slipway keys to be held on 6th July 2020
- 4.7 Request for working party for churchyard included in The Mardler
- 4.8 Meeting with The Garden Guardian postponed until further notice

5. CORRESPONDENCE

email	Norfolk County Council	Parish Partnership Scheme success – NCC will pay 50% of the costs of installing stairs and a ramp from Wymers Lane across the bierway. PC contribution of £1,750 requested	Clerk to send cheque for £1,750
email	Mundy Ellis	Production of The Mardler halted – last edition is for April. Articles to be send to editor as usual.	Noted
emails	Broadland District Council	Re Coronavirus	Circulated to Council
email	Broads Authority	Consultation for the amended Marketing and Viability Supplementary Planning Document (SPD) and the new Residential Moorings Guide extended until 4pm on 8 th May 2020	Noted

6. ADMINISTRATIVE & FINANCIAL MATTERS

6.1 The following payments were authorised:

	net	VAT	gross
Priscilla Bacon Hospice	£200.00		£200.00
East Anglia's Children's Hospices	£200.00		£200.00
Norfolk Association of Local Councils	£381.88		£411.88

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	Norfolk Association of Local Councils	£175.75		£175.75
	Abbey Memorials (Stonecraft) Ltd	£225.00	£45.00	£270.00
	Broadland District Council	£367.46		£367.46
	Salaries	£693.97		£693.97
	Post Office Ltd	£14.64		£14.64
	Broadland Computers	£16.67	£3.33	£20.00
	Viking	£34.76	£6.95	£41.71
	South Walsham Village Hall	£45.00		£45.00
	South Walsham Village Hall	£256.00		£256.00
	The Garden Guardian	£470.75	£94.15	£564.90
	George Taylor	£895.00		£895.00
	Norfolk County Council	£1,750.00		£1,750.00
6.2	Bank reconciliation and draft year end figures as at 31 st March 2020:			
	Bank a/c no 00621042 Current	8,419.79		
	Bank a/c no 01647010 Deposit	21,424.29		
	Bank ac/no 01460751 cemetery/c/yard	31,466.67		
	Bank a/c no 07455911 Deposit Hewitt	2,065.93		
6.3	Council AGREED that during this pandemic, payments from Council may be made with two (or more) cheques as appropriate to enable recipient to pay into their account via on-line/mobile banking applications. Clerk to amend Financial Regulations accordingly for next meeting.			
6.4	Council NOTED Clerk's recommendation to delay revision of Standing Orders until such times as the Secretary of State issues such regulations as permitted under s78 of the Coronavirus Act 2020			
6.5	COUNCIL noted the Annual Meeting and Annual Parish Council Meeting due to be held on 4 th May 2020 postponed until further notice and that Cllr Russell remains as Chair until next Annual Meeting.			
6.6	No reports from individual Councillors to consider.			

7. PLANNING

- 7.1 Planning application 20200512 for single storey front and rear extension at The Haven, 6 Marsh Road, South Walsham, NR13 6EG – Clerk to report Council has no comment to make
- 7.2 Planning application BA/2020/0055/FUL to relocate southern boundary, replacement building, relocate access, replace timber quay heading with galvanized steel and new mooring cut at land at Broad View, Fleet Lane, South Walsham – Clerk to report that Council feel the plans show a modern property out of keeping with the existing ones within that area. It was suggested that a thatch roof would be preferred.
- 7.3 To consider planning application 20200710 for single storey rear extension at 6 Broadacres, South Walsham, Norwich, NR13 6EJ – Clerk to report Council has no comment to make

8. CHURCHYARD

Council AGREED that Mr and Mrs Arrowsmith-Brown may, at their own cost, and subject to the necessary permissions from Broadland District Council and the Church being in place, arrange to have the branches overhanging their garden lopped from the sycamore tree in the churchyard – resolution to be signed by Clerk

9. CORONAVIRUS

- 9.1 Council NOTED that the Clerk applied for a grant to help the parish community efforts during this pandemic and AGREED Council will make all decisions regarding spending such funds by email. Applications for funds to be made direct to the Clerk who has been given delegated powers by Council to spend up to half the grant without recourse to Council.
- 9.2 Council NOTED that the playground is locked, as per government advice, and that the usual equipment checks will not be taking place until further notice. Kingfisher Lane car park also closed to discourage people from travelling to visit our village during the lockdown as very busy over the weekend.

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- 9.3 It was noted the slipway should not be used during the lockdown period.
- 9.4 Council AGREED that Cllr D Debbage is appointed as the temporary unpaid deputy clerk to act only in the event the current Clerk becomes indisposed, for whatever reason, during this pandemic.

10. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 4th May 2020 via Zoom

Policy review: Standing Orders, Financial Regulations, Complaints Procedure and Filming at PC meetings

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