

NOTICE OF SOUTH WALSHAM PARISH COUNCIL MEETING

Council will discuss these matters using various forms of communication (email, telephone and/or video conferencing) to comply with current government measures in force during the current pandemic, pending Regulations from the Secretary of State under s78 of the Coronavirus Act 2020

Responses from Council to be sent to the Clerk by 9pm on **Monday 6th April 2020**
The Clerk will be available to Council via email, telephone and/or video conferencing from 7.30pm

Members of the public may pass any comments on Agenda items onto the Clerk beforehand

Aileen Beck

Aileen Beck
Parish Clerk

AGENDA

1. ATTENDANCE

To note those participating and to consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 2nd March 2020.

4. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 4.1 Clerk reported the places affected by flooding within the parish and new pot holes to Highways
- 4.2 Clerk attended reception with Jerome Mayhew MP – report circulated to Council
- 4.3 Keep Britain Tidy campaign postponed until further notice
- 4.4 New website southwalshampc.norfolkparishes.gov.uk now live and under construction
- 4.5 Clerk's response to Greater Norwich Local Plan regarding Council's concerns about traffic not showing on website – email/letter to be sent
- 4.6 Website update to show ballot for non resident slipway keys to be held on 6th July 2020
- 4.7 Request for working party for churchyard included in The Mardler
- 4.8 Meeting with The Garden Guardian postponed until further notice

5. CORRESPONDENCE

email	Norfolk County Council	Parish Partnership Scheme success – NCC will pay 50% of the costs of installing stairs and a ramp from Wymers Lane across the bierway. PC contribution of £1,250 requested	For information
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email	Mundy Ellis	Production of The Mardler halted – last edition is for April. Articles to be send to editor as usual.	For information
emails	Broadland District Council	Re Coronavirus	Circulated to Council
email	Broads Authority	Consultation for the amended Marketing and Viability Supplementary Planning Document (SPD) and the new Residential Moorings Guide extended until 4pm on 8 th May 2020	For information

6. ADMINISTRATIVE & FINANCIAL MATTERS

- 6.1 To authorise payments as per circulated schedule
- 6.2 To receive and agree bank reconciliation and draft year end accounts
- 6.3 To consider Council's Financial Regulations and agree that during this pandemic, payments from Council may be made with two (or more) cheques as appropriate to enable recipient to pay into their account via on-line/mobile banking applications
- 6.4 To note Clerk's recommendation to delay revision of Standing Orders until such times as the Secretary of State issues such regulations as permitted under s78 of the Coronavirus Act 2020
- 6.5 To note the Annual Meeting and Annual Parish Council Meeting due to be held on 4th May 2020 postponed until further notice
- 6.6 To note any reports from Councillors

7. PLANNING

- 7.1 To consider planning application 20200512 for single storey front and rear extension at The Haven, 6 Marsh Road, South Walsham, NR13 6EG
- 7.2 To consider planning application BA/2020/0055/FUL to relocate southern boundary, replacement building, relocate access, replace timber quay heading with galvanized steel and new mooring cut at land at Broad View, Fleet Lane, South Walsham
- 7.3 To consider planning application 20200710 for single storey rear extension at 6 Broadacres, South Walsham, Norwich, NR13 6EJ

8. CHURCHYARD

To agree that Mr and Mrs Arrowsmith-Brown may, at their own cost, arrange to have the branches overhanging their garden lopped from the sycamore tree in the churchyard – resolution to be signed by Clerk

9. CORONAVIRUS

- 9.1 To note that the Clerk has applied for a grant to help the parish community efforts during this pandemic and to agree that Council will make all decisions regarding spending such funds by email. Applications for funds to be made direct to the Clerk.
- 9.2 To note that the playground has been locked, as per government advice, and that the usual equipment checks will not be taking place during this time.
- 9.3 To note the slipway should not be used during the lockdown period.
- 9.4 To consider the need to appoint a temporary unpaid deputy clerk from Council to act only in the event the current Clerk becomes indisposed, for whatever reason, during this pandemic.

10. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next scheduled meeting: 4th May 2020

Policy review: Standing Orders, Complaints Procedure and Filming at PC meetings

Note to residents: Broadland District Council advise that if you are classed as vulnerable and in need of support, to contact them via their dedicated helpline on 0344 8008020, which is available 7 days a week. If you are in need of financial support please call Broadland District Council on 01508 53393